

**NEW HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
June 26, 2017 – 6:30 PM**

**WORK SESSION AGENDA**

1. Review Agenda
2. Review Bill List
3. Montgomery County Farmland Preservation
4. Employee Handbook

**REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ANNOUNCEMENTS**

On the information table in the back of the room are the following:

- Attendance sign-in forms for the official record of who is in attendance
- Agendas for the public
- A notebook containing the meeting procedures
- A notebook containing approved minutes from prior meetings
- A notebook containing prior meeting bill lists

Please remember to be courteous during the meeting. We reserve the right to impose a five minute time limit at the discretion of the chairperson. We provide an opportunity for public comment related to agenda items before official action is taken. We hold Public Comment after business items as an opportunity to discuss non-agenda items.

**UPCOMING TOWNSHIP MEETINGS**

July 11 – Environmental Advisory Committee

July 12 – Planning Commission

July 19 – New Hanover Township Authority

July 24 – Board of Supervisors - Historical School House (3189 Reifsnyder Road)

#### **4. SPECIAL PRESENTATIONS**

#### **5. DEPARTMENT REPORTS**

- A) Finance Department
- B) Police Department
- C) Public Works Department
- D) Recreation Department
- E) Sewer Authority
- F) Zoning Department

#### **6. BOARDS, COMMISSION AND COMMITTEE REPORTS**

#### **7. ENGINEER'S REPORT**

#### **8. PLANNER'S REPORT**

#### **9. SOLICITOR'S REPORT**

#### **10. MANAGER'S REPORT**

#### **11. CONSENT ITEMS**

- A) Approval of Minutes – May 22, 2017
- B) Approval of Bill List #6 – June 26, 2017 (\$398,512.93)
- C) Approval of Recreation Director Reimbursement (\$619.07)

#### **12. OLD BUSINESS**

#### **13. NEW BUSINESS**

- A) Consider a motion to appoint Robert Ward to the rank of Special Fire Police for the New Hanover Volunteer Fire and Rescue Services
- B) Consider a motion to approve Paul W. Moyer & Sons, Inc. escrow release request #4 for Country Meadows in the amount of \$55,779.07
- C) Consider a motion to approve the hiring of Madison Rhodes, Sabrina Bergey and Benjamin Wise for the seasonal position of Lifeguard at \$9.00 per hour
- D) Consider a motion to approve the hiring of Michael O'Brien for the part-time position of Wastewater Treatment Operator III beginning at \$15.00 per hour
- E) Consider a motion to approve the following job descriptions: Administrative Department – Administrative Assistant; Finance Department - Finance Clerk; Parks and Recreation Department – Parks and Recreation Director; Police Department – Administrative Clerk; Public Works Department - Laborer II, Laborer I, Operator, Foreman, and Public Works

Director; and Municipal Authority - Administrative Assistant, Wastewater Treatment Operator II, Wastewater Treatment Operator I, Assistant Superintendent and Superintendent

- F) Consider a motion to reimburse Kaleena Breitbarth for two courses related to her master's degree program in accounting in the amount of \$6,632.61
- G) Consider a motion to approve Officer Dave Fugelo's request to enter into a master's degree program in Criminal Justice at St. Joseph's University
- H) Consider a motion to approve a request for the Township Manager to attend the 2017 ICMA Conference
- I) Consider a motion to approve an annual junk yard license renewal for William Horner at 3071 Fagleysville Road and David Faust at 2593 Washington Drive
- J) Consider a motion to approve a proposal from PrimePoint HRMS & Payroll to provide payroll services, human resource management and time and labor management
- K) Consider a motion to approve Resolution 17-19 to contribute a total of \$20,855 for an agricultural conservation easement on the Davis farm
- L) Consider a motion to award the Swamp Pike & Sanatoga Road/Fagleysville Road Traffic Signal Project contract for the total base bid of \$158,121.00 to Armour Sons Electric, Inc. of 23 East Cabot Boulevard, Langhorne, PA 19047
- M) Consider a motion to adopt Ordinance 17-05 to amend Chapter 22, Subdivision and Land Development, of the Code of Ordinances, to revise, add or delete language in sections 301, 402, 502, 602, 702 and 705
- N) Consider a motion to adopt Ordinance 17-06 to amend Chapter 16, Parks and Recreation, of the Code of Ordinances, to revise, add or delete language in sections 103, 105, 106, 109, and 113
- O) Consider a motion to authorize an advertisement for the consideration of an ordinance to amend Chapter 5, Code Enforcement, Part 3, Property Maintenance Code, of the Code of Ordinances, to amend the International Property Code edition year in Section 1 and 2 and to add language related to grass, weed and vegetation removal in Section 2
- P) Consider a motion to authorize an advertisement for the consideration of an ordinance to amend Chapter 1, Administration and Government, Part 3, Appointed Officials, of the Code of Ordinances, to revise language in Section 7, specifically to allow purchases to be made in accordance with the approved budget; removing the requirement for the Township Manager to be a qualified voter in order to serve as township secretary; and removing the requirement to submit employment applications to the Board of Supervisors
- Q) Consider a motion to approve Resolution 17-20 to amend the New Hanover Township Non-Uniformed Employee Handbook

#### **14. PUBLIC COMMENT**

#### **15. BOARD ANNOUNCEMENTS**

#### **16. ADJOURNMENT**