

# NEW HANOVER TOWNSHIP

## Lifeguard/Swim Instructor

### **SUMMARY:**

This is supervisory work of considerable responsibility. The employee in this position is responsible for the safety and welfare of members at the Hickory Park swimming pools, including the prevention of accidents, lifesaving and the instruction of swim lessons.

### **SUPERVISION RECEIVED:**

Recreation Director, Recreation Intern and ultimately to the Township Manager

### **ESSENTIAL FUNCTIONS:**

Assure maximum safety of all pool patrons at all times.

Maintain proper discipline of patrons at all times.

Enforce all pool policies, rules and regulations.

Maintain constant surveillance for accidents occurring in the water or on the pool deck.

Maintain total control of area of assigned responsibility until properly relieved.

Be friendly, helpful and courteous to all pool patrons and fellow employees in the performance of duties.

Administer first aid according to procedures.

Properly maintain all lifesaving equipment and be completely knowledgeable in its applied usage.

Maintain acceptable personal appearance at all times.

Maintain physical conditioning required to perform lifesaving duties.

Represent the Township in matters pertaining to pool patron services.

Assist with operation and light maintenance of pool complexes and auxiliary facilities.

Assist with record keeping of attendance, maintenance, vandalism, accident reports and any other administrative matters.

Assume any other duties or responsibilities that the Recreation Director or the Township Manager may assign to insure proper pool operations.

Ability to teach swimming techniques to all ages and ability levels assigned.

Ability to establish and maintain effective working relationships with superiors, associates, members of the community, and the general public.

Good organizational skills.

Ability to convey information in a clear and concise manner.

Ability to handle difficult situations in a diplomatic manner.

Ability to think clearly and effectively under pressure.

Ability to solve problems swiftly and effectively.

Ability to enforce all of the rules and regulations.

Flexibility with work schedule (evenings and weekends).

Ability to stand, walk, run, reach at all levels frequently; sit, lift and carry up to 50 pounds, bend, kneel, crouch, handle equipment and vehicle controls, and work in all weather conditions.

### **QUALIFICATIONS:**

Current certification in Lifeguard Training and Community First Aid and Safety from the American Red Cross, YMCA, or other recognized agency-offering instruction in aquatics.

Current certification by the American Red Cross in CPR for the Professional Rescuer.

Previous swim instructor and lifeguarding experience desired, but not mandatory.

Possess excellent physical health and demonstrate maturity in attitude and appearance.

High school graduate at the time of employment.

Ability to accept responsibility for the enforcement of all pool rules, policies and regulations in a firm, nondiscriminatory manner.

Ability to deal with the public in a patient, understanding and diplomatic manner.

Knowledge of first aid methods and necessary safety precautions used in aquatic work.

Possess and demonstrate excellent swimming and lifesaving skills.