



NEW HANOVER TOWNSHIP

MUNICIPAL BUILDING

NHT

2943 N. CHARLOTTE ST., GILBERTSVILLE, PENNSYLVANIA, 19525-9718

TELEPHONE: (610) 323-1008

FAX: (610) 323-5173

RIGHT TO KNOW REQUEST FORM

DATE REQUESTED: _____

REQUEST SUBMITTED BY: E-MAIL U S MAIL FAX IN PERSON

NAME OF REQUESTOR: _____

STREET ADDRESS: _____

CITY/STATE/COUNTY (REQUIRED): _____

TELEPHONE (OPTIONAL): _____

Email Address _____

Municipality of Residency _____

RECORDS REQUESTED:

(PROVIDE AS MUCH SPECIFIC DETAIL AS POSSIBLE)

Do you want copies? yes or No

Do you want to inspect the records? yes or no

Do you want certified copies of records? yes or no

Signature of Requester _____

RIGHT TO KNOW OFFICER: _____

DATE RECEIVED BY THE AGENCY: _____

AGENCY FIVE (5)-DAY RESPONSE DUE: _____