

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
JANUARY 25, 2016**

A work session of the New Hanover Township Board of Supervisors was held on Monday, January 25, 2016 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly, Philip Agliano and Charles Garner Jr. Township Manager Kevin Tobias, Solicitor Robert Brant, Engineer David Leh and Eileen Pogany were also in attendance. Chairman Douglas Muller called the meeting to order at 7:07 PM.

Review of Agenda – no comments

Review of Bill List – no comments

Public Hearing to consider proposal of George E. Leidig Jr. and Eleanor Vallone for property at 3321 Church Road for inclusion in the Agricultural Security Area was continued.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
JANUARY 25, 2016**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, January 25, 2016 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly, Philip Agliano and Charles Garner Jr. Also present were Township Solicitor Robert Brant, Engineer David Leh and Eileen Pogany. Chairman Douglas Muller called the meeting to order at 7:10 PM and led in a Salute to the Flag.

ANNOUNCEMENTS – Chairman Douglas Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

Solicitor Robert Brant announced that an executive session had been held prior to convening the regular meeting and that two litigation and one personnel matter had been discussed.

UPCOMING TOWNSHIP MEETINGS – announced by Eileen Pogany

February 3	Recreation Committee – Recreation Center	6:30 pm
February 8	Board of Supervisors	6:30 pm
February 17	Planning Commission	6:30 pm
February 24	Sewer Authority – 2990 Fagleysville Road	6:30 pm

PRESENTATION OF CURRENT BILLS

Bill List #02–dated 01-21-2016

General Fund 01	\$	116,802.59
Fire Tax Fund 03	\$	0.00
Sewer Operating Fund 08	\$	41,355.03
Sewer Capital Fund 10	\$	0.00
Trans. Impact Fund 13	\$	0.00
Capital Fund 19	\$	0.00
State Liquid Fuels Fund 35	\$	9,796.64
Escrow Fund 41	\$	19,777.39
Recreation Fund 96	\$	<u>3,334.57</u>
Total	\$	191,232.87

Ralph Fluharty **moved** to approve payment of bill list #02 dated 01/21/16 in the amount of \$191,232.87 and advance the treasurer the monies for utilities and payroll for the coming month. Andrew Kelly **seconded** the motion and it **carried 5-0**.

MINUTES – Charles Garner Jr. **moved** to approve the meeting minutes of the January 11, 2016 Work Session and the January 11, 2016 Regular Meeting. Douglas Muller **seconded** the motion and it **carried 4-0** with Philip Agliano abstaining since he had not been in attendance.

BUSINESS FOR DISCUSSION OR ACTION:

Resolution 05-16 setting the Salaries for Non-Uniform Employees was tabled until a later date.

Layfield Community Park Pavilion- Action was deferred at the request of Mrs. Connie Garner who was not able to be in attendance due to illness.

Drafting and advertising for contracting of grass cutting in the Township – Ralph Fluharty **moved** to authorize drafting and contracting for grass cutting in the Township. Andrew Kelly **seconded** the motion and it **carried 5-0**. Mr. Garner asked if contracting the grass cutting will save money and Mr. Fluharty replied that the Township would need to evaluate after proposals have been submitted.

Purchase of public works equipment – Dennis Flynn, Director of Public Works, is seeking permission to place an order for equipment purchases of a tri-axle truck at a cost of \$200,000 and also to enter into a five-year lease/purchase agreement for a loader at a cost of \$33,000 annually. The requested purchases were included in the budget adopted for 2016. Mr. Flynn stated that the tri-axle would be useful in hauling stone and that the loader would be useful in snow removal and moving equipment. Mr. Garner stated that he had not been privy to the 2016 budget, that the purchase of garage doors had been approved at the January 11, 2016 meeting and that he was not willing to approve the expenditures after a five minute discussion. DCED approval for the lease purchase of the loader will be needed prior to entering into an agreement. Mr. Garner requested additional information and Chairman Muller asked Mr. Flynn to provide additional information. Philip Agliano **moved** to approve the expenditure of \$233,000 for the requested equipment subject to review and approval of the lease agreement by the Township Solicitor. Andrew Kelly **seconded** the motion. Mr. Garner, Mr. Fluharty and Mr. Muller voted no and the **motion failed**.

Escrow Release No. 1- Renninger NHTPC #710 - Phase B - Charles Garner Jr. **moved** to approve escrow release No. 1., motion was **seconded** by Philip Agliano and **carried 5-0**.

Agricultural Security District - Resolution No. 11-16 inclusion of property at 3321 Church Road into the Township was deferred until a hearing has been conducted.

OTHER BUSINESS:

Saras Partnership - Land Development - 2912 N. Charlotte St. - Mr. Robert Sprague was present seeking Board endorsement for the creating of a nature garden at this site in lieu of the \$4,000 recreation fee associated with this land development. He presented a slide show of projects he has been involved in at other places, stating that it has been very successful and enjoyed by children as well as contributing to their mental and physical wellbeing and added that the garden will be made accessible to the public. He said the garden would contain native plant species and attract birds, small animals and provide seeding. He mentioned that a Scouting Troop nearby is interested in being involved and Chairman Muller stated that he encourages the involvement with scouting troops. Philip Agliano stated that the Planning Commission was in favor of the concept providing the details are worked out to the satisfaction of the Township. Items to be addressed include: liability, adequate parking, creating an easement, accessibility of public and addressing legal issues and concerns of Planner Adam Supplee. Chairman Muller asked that this matter be included on next month's agenda.

CORRESPONDENCE – Kevin Tobias

Montgomery Board of Commissioners – wrote seeking permission to use the Township property as a satellite station April 23 for upcoming election; there were no objections.

Ed Weick – wrote requesting the removal of a sign on Santa Maria Drive which had been requested previously by a resident with a hearing impaired family member who has moved out of the community. Mr. Brant suggested that the Township confirm that there are no other families needing the hearing impaired notice.

FROM THE FLOOR

Jeanette Moll – 2323 Colflesh Road – complimented the road crew for their snow clearing efforts during the recent storm. Chairman Muller thanked Mr. Flynn and the Public Works Department for their efforts during the storm.

On another matter, she stated that some people have been contacted by DEP asking if they preferred an informal conference or an informal hearing. Solicitor Brant advised that that the Township is requesting an informal hearing since input can be collected in most using this venue.

COMMENTS:

Charles Garner Jr. commented that he finds it frustrating to come to meetings when the Board of Supervisors has a brief work session which adjourns into an executive session resulting in the public being kept waiting for the regular meeting to be convened. He stated that agendas have little explanation to the public on the items being proposed for a vote and cited an example of the Manager's contract; he stated many items are needing to be tabled pending additional information. He stated that the agenda posted on the website should be the agenda followed at the meeting. He asked that a policy be set for when the agenda would be distributed so that adequate time is allowed for review prior to the meeting; he stated that receiving an agenda Friday afternoon prior to a Monday night meeting is not adequate. He stated that he believes the Board one monthly meeting would be sufficient to handle Township business since regular meetings have been brief. He also mentioned lengthy executive sessions and stated that he is cost conscious. Mr. Garner **moved** to cancel the February 8 and the March 14, 2016 meetings. Philip Agliano **seconded** the motion and it **carried 5-0**. Chairman Muller stated that the executive sessions starting during time remaining in the work session meeting should conclude and allow the regular meeting to begin at 7:00 PM. It was decided that the Township Solicitor would announce, for the benefit of the public, what was discussed during executive session. Douglas Muller **moved** that a policy be adopted that would require agenda items be submitted to the Township Manager seven days prior to the meeting date and that the agenda and packets to the Board be distributed on the Wednesday prior to the meeting; agendas are to be posted on the Township's website the Wednesday prior to the meeting also. Charles Garner Jr. **seconded** the motion and it **carried 5-0**.

Regular meeting recessed to Executive Session at 8:22 PM

EXECUTIVE SESSION

Chairman Muller convened the Executive Session at 8:26 PM. After a brief discussion concerning a potential litigation matter, Chairman Muller recessed the Executive Session and reconvened the regular meeting.

ADJOURNMENT

On motion by Supervisor Kelly, the meeting was adjourned at 8:40 PM.

Kevin Tobias, Township Manager/Secretary