

**NEW HANOVER TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATION MEETING  
JANUARY 4, 2016**

The re-organization meeting of the New Hanover Township Board of Supervisors took place on January 4, 2016 beginning at 6:30 PM. Supervisors present were Douglas Muller, Ralph Fluharty, Andrew Kelly, Philip Agliano and Charles Garner Jr. Also present were Township Manager Kevin Tobias and Eileen Pogany. The meeting was called to order with Douglas Muller leading in a Salute to the Flag.

**SWEARING IN**

Oaths of Office were administered by Judge Maurice Saylor to:

Charles Garner Jr. – elected Board of Supervisors member

Police Officer Colin Lawlor – promoted to fully time status

Marie Coakley – elected auditor

Congratulations and welcomes were offered by Douglas Muller on behalf of the Board of Supervisors.

**TEMPORARY CHAIR** – Andrew Kelly was appointed to serve as Temporary Chair until a chairman was elected.

Chairman – Andrew Kelly called for nominations for Chairman of the Board of Supervisors. Ralph Fluharty **nominated** Douglas Muller, for Chairman. Hearing no further nominations, Andrew Kelly **seconded** the motion and Douglas Muller was elected by **vote of 5-0**.

Chairman Muller officiated during the remainder of the meeting.

Vice Chairman – Charles Garner Jr. then **nominated** Philip Agliano for position of Vice-Chairman. Hearing no further nominations, Andrew Kelly **seconded** the motion and Philip Agliano was elected by **vote of 5-0**.

Treasurer - Douglas Muller **nominated** Ralph Fluharty for Treasurer. Hearing no additional nominations, Charles Garner Jr. **seconded** the motion and Ralph Fluharty was elected by **vote of 5-0**.

Assistant Treasurer – Charles Garner Jr. **nominated** Andrew Kelly as Assistant Treasurer. Hearing no additional nominations, Philip Agliano **seconded** the motion and Andrew Kelly was elected by **vote of 5-0**.

Secretary – Douglas Muller **nominated** Kevin Tobias for Township Secretary. Hearing no additional nominations, Philip Agliano **seconded** the motion and Kevin Tobias was elected by **vote of 5-0**.

**CONSULTANTS APPOINTMENTS –**

Andrew Kelly **moved** to appoint the following consultants for 2016 -

Township Solicitor – Appoint on an interim basis, Robert L. Brant and Associates at an hourly rate of \$150/hr. for litigation cases.

Township Engineer – Currently serviced by Gilmore & Associates; David Leh as principal representative at an hourly rate of \$105/hr. as Principal Engineer, \$80.00 /hr. for Consultant Representative.

Township Planner – KMS Design Group, serviced by Adam Supplee at \$78/hr.

Traffic Engineer – McMahon Associates on an as-needed basis at \$145/hr. for Sandy Koza, Project Manager.

Pension Consultant – Duda Actuarial Consulting – Flat Rate of \$3,075 for the Police Plan and \$3,075 for the Non-Uniform Plan.

Ralph Fluharty **seconded** the motion and it **carried 5-0**.

**OTHER ANNUAL APPOINTMENTS** – Philip Agliano **moved** to appoint the following persons to their respective positions. Ralph Fluharty **seconded** the motion and it **carried 5-0**.

Public Works Director – Dennis Flynn

Code Enforcement Officer/Zoning Officer/Building Code Official - James Wozniak

Vacancy Board Member – Rick Martin

Emergency Management Coordinator – Matthew Brown

Nat'l Flood Insurance Representative - James Wozniak

Deputy Tax Collector – Rebecca Zern

Census Enumerator - Currently Christine Bauman (school district is paying \$.60) per form

Voting Delegate for PSATS – Andrew Kelly

Township Manager/Secretary/ Right to Know Officer – Kevin R. Tobias

#### **VACANCIES/RE-APPOINTMENTS -**

Charles Garner Jr. **moved** to appoint/reappoint the following. Motion was **seconded** by Andrew Kelly and **carried 5-0**.

**Planning Commission** – 4-year term expiring

Susan Smith – reappoint to a term expiring 1/2020

**Emergency Services Board** – reappoint for additional 2 year term expiring 2018:

Philip Agliano

Kevin McKeon

Jack Wheeler

Susan Saylor

**Zoning Hearing Board** – 5 year term

Anastasia Meder – reappoint for a term to expire 1/2021

Charles Garner Jr. **moved** that Anastasia Meder be reappointed to serve an additional term of five (5) years by resolution. Philip Agliano **seconded** the motion and it **carried 4-0**.

**One vacancy**

**Sewer Authority** – 5 year term

Thomas Miskiewicz – term expiring 1/2021

**One vacancy**

**Environmental Advisory Board / Shade Tree** – 3 year term

Kevin Welch – reappoint to a term expiring 1/2019

**Regional Planning Committee – Annual Appointment**

Philip Agliano – as elected official  
Kurt Zebrowski - as at-large official  
Douglas Muller as proxy vote and alternate for members

**Non-uniformed Pension Committee Current Membership**

Ralph Fluharty – Supervisor representative  
Andrew Kelly – Supervisor representative  
Eileen Pogany – employee representative  
Robert Rinehart - employee representative

**Police Pension Committee Current Membership**

Ralph Fluharty – Supervisor representative  
Andrew Kelly - Supervisor representatives  
Officer Michael Coyle – 2 year term expiring 2018  
Officer Keith Youse - 2 year term expiring 2018

**2016 MEETING DATES AND TIMES** – Andrew Kelly **moved** to confirm each 2<sup>nd</sup> Monday of the month with a 2<sup>nd</sup> meeting on the 4<sup>th</sup> Monday of the month. Work Meetings beginning at 6:30 PM and Regular Meetings beginning at 7:00 PM or immediately following the work meeting. January 11 & 25, February 8 & 22, March 14 & 28, April 11 & 25, May 9 & 23, June 13 & 27, July 11 & 25, August 8 & 22, September 12 & 26, October 10 & 24, November 14, & 28, December 12 & 26, 2016.

2016 Budget Meetings – to be determined.

**TOWNSHIP HOLIDAYS OBSERVED IN 2016** – Douglas Muller **moved** to confirm the following holiday observance schedule, motion was **seconded** by Ralph Fluharty and **carried 5-0**.

1. New Year's Day – Friday, January 1<sup>st</sup>
2. Martin Luther King Day – Monday, January 18<sup>th</sup>
3. President's Day – Monday, February 15<sup>th</sup>
4. Good Friday - Friday, March 25<sup>th</sup>
5. Primary Election Day, Tuesday, April 26<sup>th</sup>
6. Memorial Day - Monday, May 30<sup>th</sup>
7. Independence Day - Monday, July 4<sup>th</sup>
8. Labor Day, Monday, September 5<sup>th</sup>
9. Election Day – Tuesday, November 8<sup>th</sup>
10. Thanksgiving, Thursday and Friday, November 24<sup>th</sup> and 25<sup>th</sup>
11. Christmas Eve day - Observed 1/2 day Friday, December 23<sup>rd</sup>
12. Christmas Day - Monday December 26<sup>th</sup>

**Resolution No. 01-16** – Charles Garner, Jr. **moved** to establish the rate of compensation for collection of the per-capita tax for the tax collector at 3% and hiring the tax collector, Molly Bauer, to collect all Per Capita Taxes. Andrew Kelly **seconded** the motion and it **carried 5-0**.

**Resolution No. 02-16** – Douglas Muller **moved** to set forth the Street Light Front Foot Assessment Rate of \$0.00 per lineal foot; motion was **seconded** by Philip Agliano and **carried 5-0**.

**Resolution No. 03-16** – Andrew Kelley **moved** to set forth the Real Estate Property Tax Rate of 1.68 mills for the fiscal-year 2016. Charles Garner, Jr. **seconded** the motion and it **carried 5-0**.

**Resolution No. 04-16** – Charles Garner, Jr. **moved** to appoint the following signatories: Douglas Muller, Ralph Fluharty, Andrew Kelly, Charles D. Garner Jr., Philip Agliano, Cynthia O'Donnell and Kevin R. Tobias. Motion was **seconded** by Charles Garner, Jr. and **carried 5-0**.

**Resolution No. 05-16**- Charles Garner, Jr. **moved** to table the setting the wages and salary rates for all non-uniformed personnel for 2016 until the January 11, 2016 meeting. Andrew Kelly **seconded** the motion, Philip Agliano abstained and the motion **carried 4-0**.

**Resolution No. 06-16** – Charles Garner, Jr. **moved** to set the employee contribution to police pension fund for calendar year 2016 at 5%. Douglas Muller **seconded** the motion and it **carried 5-0**.

**Resolution No. 07-16** – Amend and Readopt Township Fee Schedule action was deferred.

**Resolution No. 08-16** – Andrew Kelly **moved** that corporate authorization for investment of Township funds be provided to Great Eastern Management. Charles Garner, Jr. **seconded** the motion and it **carried 5-0**.

#### **CHAIRMAN'S ANNOUNCEMENT OF COMMITTEE LIAISON APPOINTMENTS FOR 2016:**

Police Department – Andrew Kelly, alternate Douglas Muller  
Public Works – Ralph Fluharty, alternate Philip Agliano  
Administration – Charles Garner, Jr., alternate Douglas Muller  
Planning Commission - Philip Agliano, alternate Charles Garner, Jr.  
Recreation Committee – Douglas Muller, alternate Andrew Kelly  
Sewer Authority - Douglas Muller, alternate Charles Garner, Jr.  
Fire Committee – Andrew Kelly, alternate Ralph Fluharty  
Environmental Advisory Board – Philip Agliano, alternate Ralph Fluharty  
Open Space Task Force – Ralph Fluharty, alternate Charles Garner, Jr.  
Council of Government (COG) – Charles Garner, Jr., alternate Philip Agliano  
Technology Committee – Charles Garner, Jr., alternate Andrew Kelly

#### **ADJOURNMENT**

**Motion** to adjourn was made by Philip Agliano at 6:54 PM and the meeting was declared adjourned.

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Kevin Tobias, Township Manager/Secretary