

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
NOVEMBER 23, 2015**

A work session of the New Hanover Township Board of Supervisors was held on Monday, November 23, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly, and Philip Agliano. David Brown was absent. Township Manager Kevin Tobias, Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany were also in attendance. Chairman Douglas Muller called the meeting to order at 6:52 PM.

Review of Agenda – no comments

Review of Bill List – no comments

RECREATION & OPEN SPACE PLAN PRESENTATION – Adam Supplee was present stating that he has been working with board and committees during the past year and have considered many elements in conjunction with recreation, parks, and open space including: ADA access and safety, branding for visibility, updating and engaging the public, social media, co-operative ventures, enhancements for seniors, signage for parks to include rules and safety precautions, edging around play areas and fencing, include possibility of spray parks, connect pedestrian and bicycle trailways, and provide parking at trailheads. Mr. Supplee stated that it is the intent to implement the plan and that the master plan will need to be updated on an annual, calendar year basis in order to remain relevant to the changes and needs of the community. Mapped are possible land acquisitions, meadow areas, agricultural preservation properties and suggestion that residents be made aware of tennis courts at the Jr. High East which are available for public use. Mr. Supplee proceeded to outline improvements and future plans for each park individually. Douglas Muller stated that the Township is needing an affordable plan, rather than a grandiose plan and asked that estimated costs be provided and that the public have a 30 day review period. A question and comment segment is to be provided linked to the Township's web site and Paul Bauer stated that copies of the plan were distributed at a staff meeting and that attendees were requested to review and comment.

Susan Smith of 568 Buchert Road stated that she is concerned that park meadows could become dirt bike trails, that she believes Scouting troops, schools and Key Club should be given an opportunity to provide input, is concerned about adequate parking, would like the plan to provide ability to convert to different uses and would like the plan to address possible use of food trucks.

Adam Supplee stated that he thinks the Township is on track and that it needs to attract good people and keep the plan up to date and encourage public/private partnerships. Douglas Muller stated that he looks forward to public comment and believes the biggest problem is implementation and funding; Adam Supplee stated that an annual review of the plan is recommended and thanked everyone for their cooperation and assistance in formulating a plan for consideration.

Work session meeting adjourned to regular meeting session at 8:03 PM.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 23, 2015**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, November 23, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly and Philip Agliano. David Brown was absent. Also present were Township Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany. Chairman Douglas Muller called the meeting to order at 8:04pm and led in a Salute to the Flag.

ANNOUNCEMENTS – Chairman Douglas Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

UPCOMING TOWNSHIP MEETINGS – announced by Eileen Pogany

December 2	Recreation Committee - 2373 Hoffmansville Road	6:30 pm
December 9	Planning Commission	6:30 pm
December 14	Board of Supervisors	6:30 pm
December 16	Sewer Authority – 3990 Fagleysville Road	6:30 pm

PRESENTATION OF CURRENT BILLS

Bill List #22–dated 11/19/15

General Fund 01	\$	63,090.25
Fire Tax Fund 03	\$	0.00
Sewer Operating Fund 08	\$	44,981.06
Sewer Capital Fund 10	\$	0.00
Trans. Impact Fund 13	\$	0.00
Capital Fund 19	\$	0.00
State Liquid Fuels Fund 35	\$	525.89
Escrow Fund 41	\$	12,177.51
Recreation Fund 96	\$	<u>3,590.02</u>
Total	\$	124,364.73

Andrew Kelly **moved** to approve payment of bill list #22 dated 11/19/15 in the amount of \$124,364.73 and advance the treasurer the monies for utilities and payroll for the coming month. Ralph Fluharty **seconded** the motion and it **carried 4-0**.

MINUTES – Philip Agliano **moved** to approve the minutes of the November 9, 2015 work session and regular meeting. Andrew Kelly **seconded** the motion and it **carried 4-0**.

DEPARTMENT REPORTS:

Finance Department – Cindy O'Donnell provided copies of the November 6 budget vs. actual and cash balance reports to the Board for review and discussion.

BUSINESS FOR DISCUSSION OR ACTION:

- **Proposed 2016 Township Budget** - Ralph Fluharty **moved** to approve the proposed budget for advertising. Douglas Muller **seconded** the motion and it **carried 4-0**.
- **Renninger (Montgomery View) - Subdivision Phase B** - Mr. Michael Gambone was present explaining that an additional partial waiver is needed with respect to the driveway grades to allow them to move forward with the development. Two lots are being proposed for an 8% grade, 2 at a 7% grade and the remainder are between 5 ½ and 6% where a maximum of 5% is required. The Board of Supervisors are amenable to approving the waiver request providing the applicant receives a recommendation from the Planning Commission at their December 9, 2015 meeting; applicant was then directed to follow-up by attending the Board of Supervisors meeting on December 14 to request waiver approval as recommended by the Planning Commission.
- **Resolution #25-15 - Zavitsanos Subdivision** - 145 homes – traffic light originally proposed to be installed at N. Charlotte Street did not meet warrants and will not be installed and the trailway and sidewalk intended to connect to Lomara Road will not be installed due to safety reasons; signage alerting to no connection will be provided. Philip Agliano **moved** to adopt Resolution #25-15, motion was **seconded** by Andrew Kelly and **carried 4-0**.
- **Ordinance #15-02 County Radios** – Andrew Kelly **moved** to approve Ordinance #15-02 for a five year interest free loan from Montgomery County for funding for new radios for the police department. Charles Garner inquired as to the amount of the load and was told \$46,973 and also asked how many radios are being ordered and was informed the Township is unsure of the number. Douglas Muller **seconded** the motion and it **carried 4-0**.
- **Master Recreation Plan**–Philip Agliano **moved** to authorize advertising of the proposed master plan for public comment. Ralph Fluharty **seconded** the motion and it **carried 4-0**.
- **Rosenberry Ridge** – to be discussed at a later time.
- **FDEV Subdivision N.H.T.P.C # 788** – Ralph Fluharty **moved** to approve the applicant's request for a 90 day extension of the time frame for approval of the subdivision. Philip Agliano **seconded** the motion and it **carried 4-0**.

COMMENTS FROM THE FLOOR

Douglas Muller announced that there is an opening for a board member on the Township's Sewer Authority and asked that anyone interested in serving should contact the Township office.

Susan Smith of 568 Buchert Road asked about the degree of accuracy in surveying since she believes her property has lost some area according to a recent survey by developers. Engineer Leh responded advising that surveys are performed using GPS equipment and are accurate and precise.

Diane Lauer of the Boyertown Wellness Council asked if their agreement for rental of the recreation center will be approved and was told that Connie Garner is not in agreement with the language of the agreement and that the agreement does not reflect what was tentatively agreed upon, specifically with regard to use of the gymnasium and that Section #1 of the agreement needs to be stricken. Douglas Muller **moved** to approve the lease contingent upon revisions being acceptable to both the Boyertown Council and the Board of Supervisors and a clean copy of the lease and a certificate of insurance being provided. Andrew Kelly **seconded** the motion and it **carried 4-0**.

CORRESPONDENCE – None

Adjourned to Executive Session at 8:45 PM.

EXECUTIVE SESSION – Chairman Muller recessed the general meeting at 8:45pm and convened an Executive Session at 8:50 pm. After a discussion on legal matters and personnel, Chairman Muller reconvened the general meeting at 10:05 pm.

Reconvened Regular Meeting at 10:05 pm

The Board of Supervisors took the following action. "On **motion** by Supervisor Kelly, **seconded** by Supervisor Agliano, and **approved by all**, approval was given to release \$14,828.12 escrow for the Rosenberry Ridge Subdivision. In addition, Mikelen, LLC hereby contributes to the general fund of the New Hanover Township in the amount of \$5,775.00 in lieu of portion of pathway.' Further, the Township of New Hanover accepts the deed of dedication and accepts an eighteen month (18) maintenance bond in the amount of \$83,020.32 signed and sealed this 9th day of November 2015."

ADJOURNMENT

Regular meeting was declared adjourned by Douglas Muller at 10:10 pm.

Kevin Tobias, Township Manager/Secretary