

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
OCTOBER 26, 2015**

A work session of the New Hanover Township Board of Supervisors was held on Monday, October 25, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, David Brown, Ralph Fluharty, Andrew Kelly, and Philip Agliano. Township Manager Kevin Tobias, Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany were also in attendance. Chairman Douglas Muller called the meeting to order at 6:30 PM.

Review of Agenda – no comments

Review of Bill List – no comments

Montgomery County Planning Commission representatives Michael Stokes and Barry Jeffries were present explaining the mission and services of the Montgomery County Planning Commission and the Montco 2040 Comprehensive Plan. The comprehensive plan will be implemented by the County and County's partners including municipalities, school districts, Penn DOT and other governmental agencies and includes open space planning, promoting good development, educational outreach and a data base and portal for County geographical systems. Douglas Muller thanked representatives for attending the meeting and providing the presentation. Solicitor Bauer stated that New Hanover Township's town center proposal is moving forward and would like the County to host a meeting with Douglass and New Hanover Townships and the Pottstown Metropolitan Regional Planning Commission.

Work session meeting adjourned to regular meeting session at 6:55 PM.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
OCTOBER 26, 2015**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, October 25, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly, David Brown, and Philip Agliano. Also present were Township Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany. Chairman Douglas Muller called the meeting to order at 7:03 PM and led in a Salute to the Flag.

ANNOUNCEMENTS – Chairman Douglas Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

UPCOMING TOWNSHIP MEETING - announced by Eileen Pogany

October	28	2016 Budget Meeting – Public Works/Administration	6:00 pm
November	4	Recreation Committee – 2373 Hoffmansville Road	6:30 pm
November	9	Board of Supervisors	6:30 pm
November	11	Planning Commission	6:30 pm
November	16	Open Space Committee	6:30 pm
November	17	Environmental Advisory Board	6:30 pm

PRESENTATION OF CURRENT BILLS

Bill List #18–dated 10/21/15

General Fund 01	\$	42,594.01
Fire Tax Fund 03	\$	0.00
Sewer Operating Fund 08	\$	66,597.51
Sewer Capital Fund 10	\$	0.00
Trans. Impact Fund 13	\$	0.00
Capital Fund 19	\$	37,665.00
State Liquid Fuels Fund 35	\$	589.66
Escrow Fund 41	\$	19,416.01
Recreation Fund 96	\$	<u>3,897.70</u>
Total	\$	170,759.89

Ralph Fluharty **moved** to approve payment of bill list #18 dated 10/21/15 in the amount of \$170,759.89 and advance the treasurer the monies for utilities and payroll for the coming month. David Brown **seconded** the motion and it **carried 5-0**.

MINUTES – David Brown **moved** to approve the meeting minutes of the October 12, 2015 work session and regular session minutes. Andrew Kelly **seconded** the motion and it **carried 5-0**.

TREASURER’S REPORT – Ralph Fluharty distributed spreadsheets of financial information to the Board members for review and discussion at a later time.

DEPARTMENT REPORTS:

Finance Department – Cindy O’Donnell presented an overview of the October 7 Budget vs. actual reports. She stated that there is currently a conglomeration of monies and that she is interested in opening separate bank accounts to identify the funds. She stated that there is currently \$1,475,000. In the Open Space Fund and \$611,000 in the Capital Road Fund.

BUSINESS FOR DISCUSSION OR ACTION:

- **Radio purchase** - County paperwork– awaiting information on cost and when payment is due.
- **Rosenberry Ridge – Escrow Release #8** – Philip Agliano **moved** to release \$74,422 leaving \$20,000 to cover completion remaining items. Douglas Muller **seconded** the motion and it **carried 5-0**.
- **Anti- Nepotism Policy** – Ralph Fluharty commented that he believes the policy is unnecessary for the Township. **Motion** to adopt was made by Andrew Kelly, **seconded** by David Brown and **carried 5-0**.
- **Managed Computer Services** – Manager Tobias summarized the contract provisions for a five year contract with Managed Computer Services. It was noted that terms of the contract would allow for a cost increase after two years and that any early contract termination by the Township would be subject to penalty. Mr. Tobias was asked to negotiate contract provisions to allow the option for the Township to terminate without incurring a penalty fee. Matter was tabled, no action taken.
- **Bella Vista Subdivision (Phase 7) Recommendation for Roadway Dedication** – Dedication of roadways included in Phase 7 was deferred pending agreement on the repairs needed. Manager Tobias and Dennis Flynn agreed to meet with developer on site to discuss improvements needed prior to roadway dedication.
- **Bella Vista Subdivision (Phase 7) NHTPC #636-7 – Escrow Release #5** – Engineer Leh recommended the releasing of funds itemized in escrow release #5. Philip Agliano **moved** to approve releasing escrow release #5 based on the recommendation. David Brown **seconded** the motion and it **carried 5-0**.
- **Electricity Contract** - Manager Tobias advised that the **Township's** contract for electricity expires December 31, 2015 and is requesting authorization to enter into a contract to take advantage of offers being received during daytime business hours and requiring a decision the same day. Andrew Kelly **moved** to authorize Manager Tobias to search for a price lower than the current price and to contact three Supervisors prior to locking in a contract price. Douglas Muller **seconded** the motion and it **carried 5-0**.
- **DEP Meeting Regarding Gibraltar Rock** has not been scheduled since the DEP is currently under travel restrictions. It may be possible to meet at the Norristown location with the DEP suggesting an informal meeting, question and answer session. Supervisors requested that Representative Toepel attend the meeting and also that it be a formal meeting open to the public. Celeste Bish asked if it would be a daytime or evening meeting and how many persons could be involved. Solicitor Bauer advised that he was not sure how many persons the DEP facility could accommodate for a public meeting and advised that Representative Toepel has been in touch with Representative Quigley and that he may be included also.

COMMENTS FROM THE FLOOR

- **FDEV Subdivision** – Mr. Brian Boyer and Thomas Flatley were present to discuss the bike path requirement for this development. Applicant is proposing to rough grade the

bike path area between the existing fence and cartway and to pay an unrestricted fee in lieu of. The unrestricted fee in lieu of would allow for the Township to use the fee in any way and at any time with no requirement that the fee be refunded to the developer in the event the time limit expired for installation of the path. Supervisors were not in agreement to accept the developer's proposal. Mr. Bauer suggested that the applicant discuss the proposal with the Planning Commission to determine if the Planning Commission might be willing to revise their recommendation to the Board of Supervisors with respect to the bikeway. Applicant agreed to waive the time limit for a decision on the plan for an additional 30 days.

- **Saras Partnership** – no one was present to discuss this project.

CORRESPONDENCE

- **Final Draft Copies of Codified Code** have been received from Keystate Publishers and are available for review. Planner Adam Supplee and Solicitor Paul Bauer will review to assure accuracy. Once the Code has been determined to be accurate, hopefully within year 2015, the Township will proceed with the formal adoption procedure and will be posting a copy on the Township website.
- **Montgomery County Voter Services** – will be using the Township Building as a satellite station on the evening of the November 3 election.

Regular meeting adjourned to executive session at 8:05 pm with Solicitor Bauer stating that there could be a vote upon reconvening of the regular agenda.

EXECUTIVE SESSION

Short discussion took place regarding personnel issues. Executive session ended at 9:00 PM.

- Chairman Muller reconvened regular meeting of Supervisors at 9:05 PM and on **Motion** by Phil Agliano, **seconded** by Andrew Kelly to hire special labor counsel, Atty Ryan Cassidy **carried 5-0**.

ADJOURMENT

Regular meeting was declared adjourned by motion of Supervisor Agliano at 9:05 PM.

Kevin Tobias, Township Manager/Secretary