

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
AUGUST 24, 2015**

A work session of the New Hanover Township Board of Supervisors was held on Monday, August 24, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, and Philip Agliano. David Brown and Andrew Kelly were absent. Township Manager Kevin Tobias, Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany were also in attendance. Chairman Douglas Muller called the meeting to order at 6:35 PM.

Review of Agenda – There were no questions nor comments.

Review of Bill List – There were no questions nor comments.

Work session meeting adjourned to executive/litigation session regarding the Gibraltar Rock matter at 6:37 PM; no decisions were expected.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
AUGUST 24, 2015**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, August 24, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty and Philip Agliano. David Brown and Andrew Kelly were absent. Also present were Township Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany. Chairman Douglas Muller called the meeting to order at 7:05PM and led in a Salute to the Flag.

ANNOUNCEMENTS – Chairman Douglas Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

UPCOMING TOWNSHIP MEETING – announced by Eileen Pogany

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|-----------|----|--|---------|
| August | 31 | 2016 Budget Meeting | 6:00 pm |
| September | 9 | Planning Commission | 6:30 pm |
| September | 14 | Board of Supervisors | 6:30 pm |
| September | 16 | Sewer Authority – 2990 Fagleysville Road | 6:30 pm |

PRESENTATION OF CURRENT BILLS

Bill List #16–dated 08/21/15

| | | |
|----------------------------|----|------------|
| General Fund 01 | \$ | 60,592.62 |
| Fire Tax Fund 03 | \$ | 0.00 |
| Sewer Operating Fund 08 | \$ | 23,370.67 |
| Sewer Capital Fund 10 | \$ | 0.00 |
| Trans. Impact Fund 13 | \$ | 0.00 |
| Capital Fund 19 | \$ | 0.00 |
| State Liquid Fuels Fund 35 | \$ | 1,052.61 |
| Escrow Fund 41 | \$ | 17,213.42 |
| Recreation Fund 96 | \$ | 11,651.73 |
| Total | \$ | 113,881.05 |

Ralph Fluharty **moved** to approve payment of bill list #16 dated August 21, 2015 in the amount of \$113,881.05 and advance the treasurer the monies for utilities and payroll for the coming month. Philip Agliano **seconded** the motion and it **carried 3-0**.

MINUTES – Philip Agliano **moved** to approve the minutes of the August 10, 2015 Work Session and Regular Meeting, motion was **seconded** by Ralph Fluharty and **carried 3-0**.

FINANCE DEPARTMENT REPORT:

Cindy O'Donnell presented a report of budget amounts vs. actual as of August 10, 2015. Ralph Fluharty asked about the balance in the Open Space Fund and was told that it is approximately 1.3 million dollars. Chairman Muller stated that he needs additional time to review the balance sheets. Mid-year adjustments will need Board approval for Funds 01 and 35, 430 line items. Public Works Director, Dennis Flynn, was questioned about his expenditures and why paving of roads proposed to be paved had not been accomplished. Mr. Flynn stated that he has a plan for road projects, is doing things differently than previously, that the roadways were in worse condition than he had planned for due to the harsh winter and that he needed to replace storm sewer pipes in order to control flooding and to prepare the roads for paving next year. Mr. Agliano stated that he believes Mr. Flynn is trying to do the right thing. Mr. Muller asked that Mr. Flynn manage his budget and would like to review the mid-year budget adjustment with all members of the Board of Supervisors. Ralph Fluharty said he would like the Public Works Department to do less grass mowing.

BUSINESS FOR DISCUSSION OR ACTION:

- Mid- Year Budget Adjustments – discussion and action deferred.
- Award Bid for Replacement of Township Administration Building Roof – No bids were received. Mr. Tobias was asked to get together with the Thomas Zeigler, who prepared the bid specifications, to review the specifications, to readvertise on PennBid and to

extend the completion date to May 2016 (project is expected to take 30 days from start to completion).

- Water Line Installation at Township Building – Planning Consultant, Adam Supplee, advised that if a water line were to be installed, he would suggest it be a 6-8” line to enable it to service the Wassmer tract and also provide fire suppression. Ralph Fluharty asked why it is necessary for the Township to connect to public water and Dennis Flynn stated that the Township’s well is not able to provide enough water to enable washing of public works equipment and that equipment needs to be cleaned as maintenance and to prolong the life. The Board asked that a detailed budget be provided to them showing any donated items ie: pipe, number of Township employees needed to install the pipe and number of hours needed, cost of any rental equipment, and what charges from Aqua Water can be expected including usage and/or any monthly minimum charges as a commercial customer and, in the alternative, provide an estimate of cost to replace the Township’s existing well pump.
- Permission to allow alcohol at Township Recreation Building - item tabled until full Board is present.
- Lease agreement for rental of space at Township Recreation Building – Ralph Fluharty questioned the \$300. charge since the organization is asking for exclusive use of gymnasium for certain times in addition to the use of an office and that a \$300. monthly fee would not cover maintenance and associated costs.
- Schedule of fees for Recreation Center - item tabled until full Board is present.
- AED/CPR Training for Employees - The Board was advised that some employees have been trained and that the Gilbertsville Ambulance Assoc. provided training. The American Red Cross requires a \$20-\$25 fee for the printing of certification cards. Douglas Muller **moved** approve training for interested employees at a certification cost not to exceed \$25. Philip Agliano **seconded** the motion and it **carried 3-0**.
- Resignation of Peter Lukens from Environmental Advisory Board – motion to accept the resignation of Mr. Peter Lukens was made and withdrawn by Douglas Muller after noting that the letter of resignation stated that Mr. Lukens was resigning as Chairman of the EAB.
- Ordinance 01-15 PSATS Unemployment Compensation Group Trust Participation – Provides for continued participation in the Trust in accordance with the amended and updated terms adopted by PSATS on July 16, 2014. The Trust provides for pooling of resources for participating employers. Philip Agliano **moved** to adopt Ordinance 15-01, motion was **seconded** by Ralph Fluharty and **carried 3-0**. Charles Garner of 2449 Wagner Road asked what changes have been made to the Trust and was told that the by-laws have been modified slightly. Manager Tobias will contact PSATS and review the revisions.

COMMENTS FROM THE FLOOR

- Celeste Bish – 2504 Finn Road asked how often CPR recertification is required and was told it is typically every two year. Training on use of an AED is included in the training.
- Mary Ann Rohrbach – 2518 Rhoads Road thanked the Board and Chief McKeon for their assistance in addressing her problem with feral cats. She stated that Animal Control came to her property and has trapped three cats thus far and is continuing to set traps.

- Charles Garner – 2449 Wagner Road asked about mid-year budget adjustments and was told all adjustments were acceptable to the Board with the adjustments for the Public Works Department requiring explanation.
- Environmental Advisory Board member Michael Millman-559 Buchert Road stated that this Board seems to have lost its direction and that he is not clear on its purpose. Manager Tobias offered to provide information as to the functions of the Board so that they could pursue a more active role. It was determined that Ralph Fluharty is the Supervisor liaison to the Board. Edward Swagzdis, EAB member, stated that he may be responsible for the chaos since he has been attending and he's not seeing things happening, and he believes the Board could be a good thing and that the Township should be conscious of environmental issues. Chairman Muller said that suggestions are welcome and the public needs to be educated; Mr. Fluharty committed to being more involved.

CORRESPONDENCE – None

Adjourned to executive session at 8:25 PM to discuss a possible litigation matter regarding a uniform supply company.

EXECUTIVE SESSION

Reconvened the regular meeting at 8:35 PM following a brief discussion during executive session which ended at 8:40 PM, and the Board reconvened the general meeting having directed the Solicitor to take the appropriate action.

ADJOURNMENT

Regular meeting was declared adjourned by Douglas Muller at 8:42 PM.

Kevin Tobias, Township Manager/Secretary