

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
August 10, 2015**

A work session of the New Hanover Township Board of Supervisors was held on Monday, August 10, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, David Brown, Ralph Fluharty, Andrew Kelly, and Philip Agliano. Township Manager Kevin Tobias, Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany were also in attendance. Chairman Douglas Muller called the meeting to order at 6:35 PM.

Review of Agenda – no comments.

Review of Bill List – Accepted with Ralph Fluharty asking for clarification on one item.

Proclamations – Chairman Douglas Muller read and presented the proclamations honoring persons who responded to a medical emergency at the Hickory Park Swimming Pool which resulted in saving the life of a Township resident as follows. Individuals honored are as follows:

Jessica Morris
Marcus Sobetsky
Felicia Sloyer
Shannon Black
Police Sergeant William Moyer

Edward Wallo spoke on behalf of the family expressing their thanks and presented a \$2,000 donation to the Township for purchase of an AED device to be made available in the event of an emergency at the Hickory Park Pool. He also presented gifts to each of the persons who assisted in the rescue and emergency care.

Update on Township Recreation Plan – Adam Supplee reported that he has met with the Parks and Recreation Committee and received positive input. He will be meeting with the Environmental Advisory Board hoping to receive additional input and expects to have a draft copy for Board of Supervisors review in the upcoming month. He is hoping for positive feedback from the Board and expects to have a completed plan by the end of September.

The Board adjourned to an executive session at 6:50 PM.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
August 10, 2015**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, August 10, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas

Muller, Ralph Fluharty, Andrew Kelly, David Brown, and Philip Agliano. Also present were Township Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany. Chairman Douglas Muller called the meeting to order at 7:20PM and led in a Salute to the Flag.

ANNOUNCEMENTS – Chairman Douglas Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

UPCOMING TOWNSHIP MEETING – Announced by Eileen Pogany

August 12	Planning Commission	6:30 pm
August 17	Open Space Committee	6:30 pm
August 18	Environmental Advisory Board	6:30 pm
August 19	Sewer Authority – 2990 Fagleysville Rd.	6:30 pm
August 20	Zoning Hearing Board –2418 Lomara Drive 2281 Sterling Drive	6:30 pm 7:00 pm
August 24	Board of Supervisors	6:30 pm

PRESENTATION OF CURRENT BILLS

Bill List #15–dated 08/07/15

General Fund 01	\$	38,102.16
Fire Tax Fund 03	\$	2,755.00
Sewer Operating Fund 08	\$	33,494.93
Sewer Capital Fund 10	\$	0.00
Transportation Impact Fund 13	\$	0.00
Capital Fund 19	\$	0.00
State Liquid Fuels Fund 35	\$	301.30
Escrow Fund 41	\$	5,509.35
Recreation Fund 96	\$	<u>3,053.21</u>

Total \$ 83,215.95

Ralph Fluharty **moved** to approve payment of bill list #15 dated 08/07/15 in the amount of \$83,215.95 contingent upon corrected allocation in Public Works Fund and advance the treasurer the monies for utilities and payroll for the coming month. Andrew Kelley **seconded** the motion and it **carried 5-0**.

MINUTES – Philip Agliano **moved** to approve the July 27, 2015 work session and regular meeting minutes. Motion was **seconded** by Douglas Muller and **carried 3-0** with David Brown and Andrew Kelly abstaining since they had not attended the meeting.

DEPARTMENT REPORTS:

Finance Department – Cindy O’Donnell reported that *budget* adjustments schedules have been prepared and that the Public Works Fund is needing adjustments.

Code Enforcement – Jim Wozniak – provided a written report.

Police Department – Chief Kevin McKeon – provided a written report and stated that Officer Travis Parks has accepted a full time position elsewhere and has terminated his employment with the Township. Upon recommendation of Chief McKeon, Douglas Muller **moved** to hire Justin Laphrop on a part time basis to fill the vacancy left by Officer Parks with a beginning start date in September. Ralph Fluharty **seconded** the motion and it **carried 5-0**.

Public Works Department – Continuing with projects – nothing new to report.

Recreation Department – Reported that the yard sale had been successful, that Fall Frolic has been scheduled for September 12, that Christian Van Dyke completed an Eagle Scout project providing three picnic benches, that Noah Hunsberger completed a Scout project providing three bat boxes, that a \$1,000 donation has been received toward purchase of a swing and permission was given by the Board for the purchase providing funds are available in budget.

Waste Water Treatment – Gregory Rapp – was not in attendance.

Manager’s Report – Kevin Tobias–report included under Business for discussion or action.

SOLICITOR’S REPORT – Bauer & Associates, LLC – Paul Bauer stated that a litigation matter will be discussed in executive session and that no actions were taken subsequent to the executive meeting prior to convening the regular meeting.

BUSINESS FOR DISCUSSION OR ACTION:

2481 Romig Road – Michael Gambone and Joe Hanna of Chambers Assoc. were present seeking preliminary approval of the 22 acre property containing 52 home sites. The curve in Romig Road has been redesigned to lessen the S-curve. Developer was asked to contact the Historical Society to see if there are any items of historical significance remaining in barn. Parking and bike trail have been provided. Andrew Kelly **moved** to approve waiver requests recommended by the Planning Commission and also Resolution 15-20 approving N.H.T.P.C. #778, 2481 Romig Road in preliminary form contingent upon developer compliance with Township’s consultants’ comments and conditions listed in the Resolution. David Brown **seconded** the motion and it **carried 5-0**.

Recreation Center - request for rental of space by the Wellness Council of Boyertown. Wellness Council is proposing to rent space to be used as office space, storage and also requesting accessibility to the gym and other facilities in the building to facilitate providing programs for the public. It was noted that issuing a rental lease would guarantee occupancy of building space during the lease period, draw public attention to the facility and have a regional impact; a one year lease was suggested at the cost of \$300 per month. Mrs. Garner was asked to provide the Board with a menu of estimated costs to maintain the facility with the Board expecting fees charged should cover expenses. Mrs. Garner stated that she is hoping to make it affordable so that people will want to use the facility. No decision was made.

Mid-Year Budget Adjustments - Cindy O'Donnell reported that the budget adjustments as shown were up to date and there are a number of adjustments made for Public Works. Ralph Fluharty stated that he would like explanations on certain public works items and it was also noted that zoning hearing expenses have also exceeded budget projections for 2015.

DePallo Subdivision - 2888 Fagleysville Road – Mr. Bauer prepared a resolution for consideration for approval of this subdivision. Mr. Victor DePallo was not present and the matter will be handled at another time.

Postage Meter Lease – Manager Kevin Tobias stated that the Township's lease contract for rental of a postage machine is about to expire and that a 90-day notice is needed in order to avoid automatic renewal. He stated that he was received an offer for a 3 year lease for a new machine at a rate of \$49 per month and that the expenditure has been budgeted; Mr. Tobias was given a permission to proceed executing a new lease.

Water Line to Township Building – Dennis Flynn, Public Works Director, suggests that the Township connect to public water with Superior Water Company since the Township's well cannot provide enough water for cleaning of trucks and equipment in the public works fleet. He stated that his department would install the water lines and that he estimated it to be a three day project. He has been offered a donation for materials needed for the installation and has been given a cost estimate for water of \$30-\$40 monthly and hopes to have the line installed prior to winter. Chairman Muller stated that he would like to check on how a water supply will be provided to the recreation area to the rear of the municipal building prior to installing infrastructure for water to the Township municipal complex to assure that future needs are taken into consideration.

Ordinance 01-15 Authorizing participation in PSATS U/C TRUST – has been advertised and will reappear on a later agenda for adoption.

Award of Bids for 2015 Roads Improvement Project – Manager Tobias stated that two bids had been received and that the bid from Haines and Kibblehouse did not include road reclamation. Douglas Muller **moved** to award the bid to E. J. Breneman at a total bid of \$380,046.80 which includes road reclamation and paving. Philip Agliano **seconded** the motion and it **carried 5-0**. David Bolton of 2143 Hoffmansville Road asked if the ditches will be cleaned. He stated that their driveway continually washes out and that the flooding and subsequent freezing that takes place during the winter creates an extremely dangerous situation for school buses and all traffic on the roadway; Mr. Flynn agreed to meet Mr. Bolton on-site the following day to discuss the matter.

BUSINESS FOR ACTION ON 90 DAY TIME LIMITATION WAIVERS

Philip Agliano **moved** to grant waiver requests for N.H.T.P.C. 730, 754, 767, 778, 782, and 788 as follows. Motion was **seconded** by David Brown and **carried 5-0**.

N.H.T.P.C. #730	Bart Golf	135 lots	08-23-2015
N.H.T.P.C. #754	Breinig	2 lots	08-31-2015
N.H.T.P.C. #767	Murianka	2 lots	09-04-2015
N.H.T.P.C. #778	2481 Romig Rd	52 lots	09-04-2015
N.H.T.P.C. #782	Westwood MacGuire	65 lots	09-10-2015
N.H.T.P.C. #788	FDEV	4 lots	09-05-2015

CORRESPONDENCE and COMMENTS FROM THE FLOOR

Jays Lane – Elaine Holloway spoke on behalf of the seven families living along this undedicated roadway stating that they have been maintaining the roadway at their expense for thirty years and that they are unable to continue with maintenance. She stated that the roadway is in very poor condition and is asking the Township to do the right thing. She explained that heavy utility trucks use the roadway causing damage and that the residents needing emergency medical care have been asked to carry the patient down the road to Moyer Road in order to receive transportation to a facility. Their understanding is that the roadway was abandoned by a bankrupt developer. Paul Bauer offered to look into past history of the roadway and the Board hoped to obtain additional information and be prepared for discussion at their September 14 meeting.

Feral cats – Mrs. Mary Rohrbach of 2518 Rhoads Road explained that she is experiencing health and nuisance problems due to the large number of feral cats being fed by her neighbor and visiting her property to relieve themselves. She stated that she has been having this problem for several years and has contacted numerous agencies asking for help, has not been able to get assistance and is pleading with the Board for help with the problem. Chief McKeon offered to get in touch with Animal Control to see if they will be willing to lend assistance and Chairman Muller also stated that he will ask James Wozniak, Code Enforcement Officer, to update the Board.

William Miller, 325 Layfield Road -stated that he is not satisfied with the condition on his property following the installation of water lines by Superior Water Company. He accused the Township of not returning his phone calls and Manager Tobias stated that he has made arrangements to have the pipe along the frontage of Mr. Miller's property flushed. Mr. Miller threatened Mr. Tobias, the Township and Superior Water Co. with a law suit and demanded that it be fixed now!

EXECUTIVE SESSION – Personnel & Real Estate

Chairman Muller recessed the regular meeting at 8:37 pm. The Board convened an Executive Session at 8:45 PM. After a discussion regarding personnel, Chairman Muller adjourned the executive session and reconvened the regular meeting at 9:25 PM.

Regular Meeting was reconvened at 9:25 pm. On motion by Chairman Muller, **seconded** by Supervisor Fluharty, the Board agreed to hire Ross Snook as consultant to assist with Gibraltar Rock at an hourly rate of \$90.00. Work assignments and requests for payment will be reviewed and monitored by the Solicitor and Township Manager.

ADJOURMENT

On motion by Supervisor Kelly, the meeting was adjourned at 9:32 pm.

Kevin Tobias, Township Manager/Secretary