

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION**

May 11, 2015

A work session of the New Hanover Township Board of Supervisors was held on Monday, May 11, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, David Brown, Ralph Fluharty, Andrew Kelly, and Philip Agliano. Township Manager Kevin Tobias, Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany were also in attendance. Chairman Douglas Muller called the meeting to order at 6:35 PM.

Review of Agenda – no comments

Review of Bill List – no comments

Work session meeting adjourned to litigation session at 6:37 PM.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 11, 2015**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, May 11, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly, David Brown, and Philip Agliano. Also present were Township Manager Kevin Tobias, Township Solicitor Paul Bauer, Township Engineer David Leh and Eileen Pogany. Chairman Douglas Muller called the meeting to order at 7:00 PM and led in a Salute to the Flag.

ANNOUNCEMENTS – Chairman Douglas Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

UPCOMING TOWNSHIP MEETING – announced by Eileen Pogany

May	12	Pottstown Area Council of Government	7:00pm
May	13	Planning Commission	6:30pm
May	18	Open Space Committee	6:30pm
May	19	Environ. Advisory Board	6:30pm
May	20	Sewer Authority – 2990 Fagleysville Road	6:30pm
May	28	Zoning Hearing Board- 815 Lee Road	6:30pm
		Variance to exceed Maximum Lot Coverage	
June	2	Joint Board of Appeals–3488 Church Road	7:00pm
June	3	Recreation Committee–2373 Hoffmansville Road	6:30pm
June	4	Zoning Hearing Board – Gibraltar Rock (Cont.)	6:30pm
June	8	Board of Supervisors	6:30pm
June	8	Pottstown Metropolitan Comprehensive Plan	7:00pm

PRESENTATION OF CURRENT BILLS

Bill List #09–dated 05/08/15

General Fund 01	\$	61,178.89
Fire Tax Fund 03	\$	3,085.20
Sewer Operating Fund 08	\$	15,069.36
Sewer Capital Fund 10	\$	0.00
Trans. Impact Fund 13	\$	3,075.84
Capital Fund Fund 19	\$	179,882.43
State Liquid Fuels Fund 35	\$	31,134.28
Escrow Fund 41	\$	1,161.00
Recreation Fund 96	\$	<u>3,611.12</u>
 Total	\$	 294,587.00

David Brown **moved** to approve payment of bill list #09 dated 05/08/15 in the amount of \$294,587.00 and advance the treasurer the monies for utilities and payroll for the coming month. Philip Agliano **seconded** the motion and it **carried 5-0**.

MINUTES - Action to approve the meeting minutes of the April 17 work session and regular meeting minutes was made by **motion** of Ralph Fluharty, **seconded** by David Brown and **carried 5-0**.

DEPARTMENT REPORTS:

Finance Department – Cindy O’Donnell reported that she provided reports to the Board including the Budget vs. Actual, statement of Township Balances and Purchases. She advised that expenses for highway maintenance may exceed funds available in the liquid fuels account. Mr. Bauer advised that adjustments can be made at any time; Douglas Muller suggested that adjustments be made after mid-year budget review. Douglas Muller also requested that profit/loss statements be provided in the pre-meeting packets to give Board members time to review and digest the information. Mrs. O’Donnell asked that a bill list be provided once

monthly for the Supervisors meeting the second Monday of the month and stated that due dates for invoices can be adjusted to avoid late charges. Mr. Muller stated that the Board would take in under advisement. She asked for permission to invest 1.2 million from the Transportation Impact Fund and provided a schedule of Certificate of Deposit interest rates; the Board was in agreement to ladder the investment fund not to exceed a four (4) year term.

Code Enforcement – Mr. James Wozniak reported 13 new housing starts, 6 of which were townhomes and 7 were single homes. He stated that the Township has received an appeal from the Uniform Construction Code with respect to a fire suppression system for the FEF riding rink and requesting alternate technology be permitted. Paul Bauer stated that he cannot represent the appeals Board and suggested the Township hire an attorney to represent the Board. Andrew Kelly **moved** to hire special counsel to represent the Appeals Board at an hourly rate not to exceed \$150/hour. It was noted that Thomas Harned is New Hanover Township's representative for the Appeals Board.

Police Department – Chief Kevin McKeon reported 440 calls, 15 assists to other departments, 6 assists received from other departments, 10 accident reports-3 of which were reportable, 19 criminal investigations with 5 arrests. The department continues to do vehicle maintenance and had no citizen complaints. David Brown commended the police for participating in the program to carry medicine for emergency administration in cases of drug overdose; medicine is to be provided to the department free of charge for one month through Montgomery County and has proved to be life-saving in certain instances.

Public Works Department – Dennis Flynn reported the department has been busy patching roadways, assisting in maintaining parks and playground. He reported that the new truck has been received and that he is asking to put 3 trucks on munici-bid. Michael Smith will be transferred from the Sewer Department to the Public Works Department beginning May 21.

Recreation Department – Connie Garner reported that the Fishing Derby had been successful and that an Ice Cream Social is scheduled for June 20 and that season passes are being purchased for the Hickory Park Pool.

Manager's Report – Kevin Tobias reported that he is making arrangements for hosting of the Township website, is working on a social media policy, and has approved mailing of the Township's *Harbinger* newsletter.

SOLICITOR'S REPORT – Bauer & Associates, LLC – Mr. Paul Bauer reported that he is making progress on resolving the issue with the uniform rental company. He reported that he had attended the May 7th Gibraltar Rock Zoning Hearing and that three witnesses had testified. He added that an executive session had been held prior to the meeting and that no decisions had been made.

BUSINESS FOR DISCUSSION OR ACTION:

Hickory Park Pool Lifeguard – Douglas Muller **moved** to authorize hiring of Jeremy Glasner as lifeguard at a rate of \$8.25 per hour. Motion was **seconded** by David Brown and **carried 5-0**. Mrs. Garner was also authorized to hire an additional lifeguard and have it authorized at the next Board meeting.

Website Hosting – Andrew Kelly **moved** to authorize Custom Premier Solutions to host the Township’s website at an annual fee of \$240.00. Philip Agliano **seconded** the motion and it **carried 5-0**.

Philip Agliano **moved** to authorize the expenditure for mailing of the *Harbinger*; motion was **seconded** by Ralph Fluharty and **carried 5-0**. Douglas Muller suggested considering posting of future editions of the Harbinger on the Township’s website to save on cost and offering an option to residents to receive by mail. Mr. Muller also suggested that possibly businesses could be interested in taking ads to cover the costs.

BUSINESS FOR ACTION ON 90 DAY TIME LIMITATION WAIVERS – David Brown **moved** to grant 90-day waivers to N.H.T.P.C. #'s 563, 730, 754, 767, and 778 as listed below. Philip Agliano **seconded** the motion and it **carried 5-0**.

N.H.T.P.C. # 563	McGee	40 lots	6/15/2015
N.H.T.P.C. # 730	Bart Golf	135 lots	5/28/2015
N.H.T.P.C. # 754	Breining	2 lots	6/05/2015
N.H.T.P.C. # 767	Murianka	2 lots	6/09/2015
N.H.T.P.C. # 778	2481 Romig Road	52 lots	6/09/2015

N.H.T.P.C. # 785 Girl Scouts of Philadelphia, Land Development Plan was denied by Resolution upon motion of Philip Agliano, **seconded** by Andrew Kelly and **carried 5-0**. Waiver requests were not recommended by the Planning Commission and the plan failed to comply with the New Hanover Township Zoning, Subdivision/Land Development Ordinances and the Swamp Creek Management regulations.

COMMENTS

Ralph Fluharty asked about the purchasing policy; it was decided that any comments were to be submitted by the end of the week and that adoption of the policy be an agenda item on June 8. He also asked about the results of the recreation survey and was told that 280 responses were received; he requested that a tallied report be submitted prior to the Supervisors by June 5. He asked about progress on plans for the new roof on the municipal building. He advised that the video and microphones worked out very well for the Gibraltar Rock hearing and suggested that the Township purchase equipment for future use. Lastly, he asked Public Works Director, Dennis Flynn to prioritize a listing of road work to be done and include dates and length of time needed for each project.

Regular meeting adjourned to Executive Session at 8:00 PM.

Chairman Muller convened the Executive Session at 8:10 PM. After a lengthy discussion, the Board authorized the Solicitor and Township Manager to take the appropriate action.

Chairman Muller reconvened the regular meeting at 8:40 pm with no other business to be decided. On motion by Supervisor Kelly, the meeting was adjourned at 8:41 pm.

Kevin Tobias, Township Manager/Secretary