

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
APRIL 27, 2015**

A work session of the New Hanover Township Board of Supervisors was held on Monday, April 27, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, David Brown, Ralph Fluharty, Andrew Kelly, and Philip Agliano. Township Manager Kevin Tobias, Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany were also in attendance. Chairman Douglas Muller called the meeting to order at 6:30 PM.

Review of Agenda – no comments

Review of Bill List – no comments

Work session meeting adjourned to executive session regarding litigation and personnel matters at 6:32 PM.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 27, 2015**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, April 27, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly, David Brown, and Philip Agliano. Also present were Township Manager, Kevin Tobias, Township Solicitor Paul Bauer, Engineer David Leh and Eileen Pogany. Chairman Douglas Muller called the meeting to order at 7:00 PM and led in a Salute to the Flag.

ANNOUNCEMENTS – Chairman Douglas Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

UPCOMING TOWNSHIP MEETING – announced by Eileen Pogany

May	6	Recreation Committee - Recreation Center	6:30pm
May	7	Zoning Hearing Board – Gibraltar Rock (Cont'd)	6:30pm
May	11	Board of Supervisors	6:30pm
May	12	Pottstown Area Council of Government	7:00pm
May	13	Planning Commission	6:30pm
May	18	Open Space Committee	6:30pm
May	19	Environmental Advisory Board	6:30pm
May	20	Sewer Authority - Treatment Facility	6:30pm

PRESENTATION OF CURRENT BILLS

Bill List #08–dated 04/25/15

General Fund 01	\$ 45,293.13
Fire Tax Fund 03	\$ 426.82
Sewer Operating Fund 08	\$ 26,872.76
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund Fund 19	\$ 57,249.21
State Liquid Fuels Fund 35	\$ 34,010.98
Escrow Fund 41	\$ 2,650.03
Recreation Fund 96	<u>\$ 3,599.52</u>

Total \$ 170,202.45

Ralph Fluharty **moved** to approve payment of bill list #08 in the amount of \$170,202.45 and advance the treasurer the monies for utilities and payroll for the coming month. David Brown **seconded** the motion and it **carried 5-0**.

MINUTES – Motion to approve the meeting minutes of the April 13, 2015 Work Session minutes and the April 13, 2015 Regular Meeting minutes was made by Andrew Kelly, **seconded** by Philip Agliano and **carried 5-0**.

DEPARTMENT REPORTS:

Finance Department – Cindy O'Donnell presented cash balance report and the budget vs. actual report thru April 13, 2015. Mrs. O'Donnell stated that she is laddering the Township's certificates of deposit and Douglas Muller asked that she provide a written structure of how she is investing/laddering the Township's certificates of deposit. She stated that as of July 2014 all fire tax collections were distributed less 12 month of fire hydrant fees and that a large amount of tax revenue will likely be received in April and distributed in May. She added that an amount of \$20,000-\$30,000 is expected in the future as a result of the fire company merger, that she would like to distribute Fire Taxes quarterly to the fire company, and that she will provide a recommendation for release of Fire Tax monies in July. Mrs. O'Donnell reported that the auditor calculated Earned Income Tax Receipts and believes that the portion being applied to Open Space Fund is greater than should be; Douglas Muller asked that a determination be made by next meeting date.

Charles Garner of 2449 Wagner Road asked how much the Township has invested in certificates of deposit and was told 1 million and \$195,000.

SOLICITOR'S REPORT – Bauer & Associates, LLC – Paul Bauer stated that an additional executive session will be convened following the meeting to discuss real estate and a personnel matter with regard to a former Township employee.

BUSINESS FOR DISCUSSION OR ACTION:

- Township general liability and workers' compensation insurances – Mr. Paul Pugielli was present representing Brown and Brown stating that they specialize in municipal insurance, have multiple carriers, check pricing annually and can offer premium savings. Kevin Tobias offered a comparison of current insurance premium costs and quotes being offered to illustrate savings to the Township. Following discussion, Andrew Kelly **moved** to name Brown and Brown as brokers of record; motion was **seconded** by Philip Agliano and **carried 4-0 with Ralph Fluharty abstaining**. Douglas Muller **moved** to select AmeriHealth Standard as insurers for the Township's Workers' Compensation insurance at an annual rate of \$111,575.00. Motion was **seconded** by David Brown and **carried 4-0 with Ralph Fluharty abstaining**. Andrew Kelly **moved** to select Selective Insurance for the Township's liability coverage at a rate of \$80,036/year. The motion was **seconded** by David Brown and **carried 4-0 with Ralph Fluharty abstaining**. Paul Bauer stated that he will review the trust agreement associated with the Susquehanna Trust option having a two year commitment. Charles Garner asked if the Township's is currently insured by Travelers Insurance.
- Approval of DePallo Subdivision - Victor DePallo was present representing the proposed subdivision stating that Planning Commission had not recommended waivers with respect to sidewalk, curbing, and bike trail. He explained that the property is located in the middle of the block and that there is presently no sidewalk, curbing, or bike trail along this side of the street but that there is sidewalk along the opposite side of the street. Concerns about requiring these improvements include creating an island of sidewalk/curbing/bike path where other properties along the street are fully developed, creating of a jagged roadway, increase in impervious surface and increase in stormwater, possible interference with the stormwater inlet; he added that the developer is willing to pay a fee in lieu of. Douglas Muller asked Engineer David Leh to check to see if there would be opportunities for extending the sidewalk/bikepath in the future in right-of-ways toward the intersection at Wagner Road and to report back to the Board. Susan Smith, Buchert Road, stated that she is in favor of sidewalks being installed now for implementation of the Township's trailway plan.
- Hickory Park Lifeguards – Ralph Fluharty **moved** to approve the hiring of Julianna Glasner and Sarah Vamakias as lifeguards for the 2015 season. David Brown **seconded** the motion and it **carried 5-0**.
- Ralph Fluharty asked if the Recreation Survey had been wrapped up and Kevin Tobias stated that he would have the totals the following day.

- Ralph Fluharty also asked if provisions have been made for microphones and video for the upcoming Gibraltar Rock Hearings. Kevin Tobias stated that he had been speaking to the Board. Ralph Fluharty stated that he wants to do it right so that people can see and hear what is presented at the hearings. Celeste Bish stated that she had concerns if a podium were used since it would obscure vision of those persons seated in the room.

COMMENTS FROM THE FLOOR

Charles Garner of 2449 Wagner Road asked about his Right-to-Know request and asked why it is necessary to conduct a legal review for copies of an adopted resolution and ordinance. Paul Bauer stated that it is under review and that the Township is not obligated to disclose what their concern is regarding a legal issue. Mr. Garner asked about the expenditures for persons attending the PSATS convention in Hershey, PA and asked when attendance at the convention was discussed at a Board of Supervisors meeting. He also asked about the Township's policy on nepotism and was told that there is not a policy forbidding family members to be employed by the Township. Mr. Garner stated that David Brown had authored a letter to the editor in the *Pottstown Mercury* suggesting that he may not be able to regularly attend Supervisors meeting if elected and requested an apology from Mr. Brown. Mr. Garner added that he had received word that there had been a discussion on the Wynstone development proposal following the Planning Commission meeting after he had left the building and stated that he believed it was an illegal discussion.

Adjourned to Executive Session on a real estate matter at 8:36 PM.

EXECUTIVE SESSION

ADJOURMENT

Regular meeting reconvened and was declared adjourned by Douglas Muller at 8:40 PM.

Kevin Tobias, Township Manager/Secretary