

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
MARCH 23, 2015**

A work session of the New Hanover Township Board of Supervisors was held on Monday, March 23, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors David Brown, Ralph Fluharty, Andrew Kelly, and Philip Agliano. Douglas Muller was absent. Township Manager Kevin Tobias, Solicitor Paul Bauer, and Eileen Pogany were also in attendance. Vice Chairman David Brown called the meeting to order at 6:32 PM.

Review of Agenda – no comments

Review of Bill List – no comments

Work session meeting adjourned to executive session at 6:35 PM to discuss two litigation issues and one real estate matter; no action is expected following the work session.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 23, 2015**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday March 23, 2015 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors David Brown, Ralph Fluharty, Andrew Kelly, and Philip Agliano. Douglas Muller was absent. Also present were Township Manager Kevin Tobias, Township Solicitor Paul Bauer and Eileen Pogany. Vice Chairman David Brown called the meeting to order at 7:13pm and led in a Salute to the Flag.

ANNOUNCEMENTS – Vice Chairman David Brown thanked the Public Works Department for their efforts in clearing the roadways during the Friday, March 20, 2015 snowstorm. He then announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

UPCOMING TOWNSHIP MEETING:

April 1 Recreation Committee Meeting-Recreation Center 6:30pm
April 8 Planning Commission 6:30pm
April 9 Zoning Hearing Board – Gibraltar Rock 6:30pm
April 13 Board of Supervisors 6:30pm
April 15 Sewer Authority – Waste Water Treatment Plant 6:30pm

PRESENTATION OF CURRENT BILLS

Bill List #06–dated 03/20/15

General Fund 01	\$ 38,471.13
Fire Tax Fund 03	\$ 0.00
Sewer Operating Fund 08	\$ 21,368.54
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund 19	\$ 0.00
State Liquid Fuels Fund 35	\$ 2,845.68
Escrow Fund 41	\$ 16,784.07
Recreation Fund 96	\$ <u>2,275.09</u>

Total \$ 81,744.51

Ralph Fluharty **moved** to approve payment of bill list #06 in the amount of \$81,744.51 and advance the treasurer the monies for utilities and payroll for the coming month. Andrew Kelly **seconded** the motion and it **carried 4-0**.

MINUTES – Philip Agliano **moved** to approve the meeting minutes of the March 9, 2015 work session and regular meeting. David Brown **seconded** the motion and it **carried 3-0** with Andrew Kelly abstaining from the vote since he had not been attendance.

SOLICITOR’S REPORT –Bauer & Associates, LLC

Paul Bauer stated that two litigation and one real estate matter had been discussed in executive session and that no action was taken.

BUSINESS FOR DISCUSSION OR ACTION:

PennDOT Master Casting Agreement – Resolution 12-15 adopted by **motion** of Philip Agliano, **seconded** by David Brown and **carried 4-0**.

Purchasing Policy – to establish an expenditure policy for the department heads of the Township and to repeal any prior ordinances, statutes or resolutions which may conflict with the proposed ordinance. Draft policy was provided for consideration and comment.

APPOINTMENT:

Zoning Hearing Board member – Andrew Kelly **moved** to adopt **Resolution No.13-15** and to appoint Gregory Maskrey to the Zoning Hearing Board to fill an unexpired term to expire January 2017. David Brown **seconded** the motion and it **carried 4-0**.

FROM THE FLOOR

Dekkar Dyas – advised that he has been approached by Dr. Fred Sylvester of New Hanover Chiropractic that his office is organizing a triathlon this summer and as a fund raiser and offered to donate funds to the Township for purchase of AED's, automatic external defibrillators. He expects to raise enough funds to provide defibrillators to the Township office, the recreation center, Hickory Park and one unit for the police officer on duty to carry. David Brown thanked Officer Dyas and the police department for their efforts.

Celeste Bish – asked about the Township website being updated and was told by Manager Tobias that the Township is currently working on an update and additionally, is working on codification of ordinances.

Jeanette Moll asked if anyone had any info on a red truck she has been seeing on the Silvi property and was told that wells are being checked.

Chuck Garner asked about the policy for purchasing and what dollar amount required a purchase order and approval and was told \$2,000.

Edward Swagzdis inquired as to whether there has been any discussion regarding bringing public transportation into the Township since the Wynstone Town Center is proposing 700 new homes. Paul Bauer advised that roadway and traffic issues have been discussed during the planning process but that there has not been discussion on public transportation. Mr. Bauer suggested Mr. Swagzdis attend the Planning Commission meetings and suggest that the site be considered as a hub for public transportation. Ralph Fluharty suggested that Mr. Kurt Zebrowski be contacted since he is the Township's representative to the Pottstown Metropolitan Regional Planning Commission.

Municipal Building HVAC unit repair – Kevin Tobias advised the Board that a determination has been offered by two parties saying that the existing roof HVAC units will work if placed at ground level. Andrew Kelly **moved** to authorize having a compressor replaced on the HVAC unit above the municipal office at a cost of \$2,906.65. Ralph Fluharty **seconded** the motion and it **carried 4-0**.

May meeting – Supervisors were advised that the 4th Monday in May is Memorial Day; no decision was made as to whether to cancel or reschedule this meeting.

ADJOURMENT

Motion to adjourn the meeting was made by Philip Agliano and the meeting was declared adjourned at 7:40 PM.

Kevin Tobias, Township Manager/Secretary