

**NEW HANOVER TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATION MEETING  
MONDAY, JANUARY 5, 2015**

The re-organization meeting of the New Hanover Township Board of Supervisors took place on January 5, 2015 beginning at 6:43PM. Supervisors present were Douglas Muller, Ralph Fluharty, Andrew Kelly, David Paul Brown and Philip Agliano. Also present were Township Manager Kevin Tobias, Solicitor Paul Bauer and Eileen Pogany. The meeting was called to order with Douglas Muller leading in a Salute to the Flag

**TEMPORARY CHAIR** – Andrew Kelly was appointed to serve as Temporary Chair until a new chairman was elected.

Chairman – Andrew Kelly called for nominations for Chairman of the Board of Supervisors. Philip Agliano **nominated** Douglas Muller, for Chairman. Hearing no further nominations, Ralph Fluharty **seconded** the motion and Douglas Muller was elected by **vote of 5-0**.

Chairman Muller officiated during the remainder of the meeting.

Vice Chairman – Philip Agliano then **nominated** David Brown for position of Vice-Chairman. Hearing no further nominations, Ralph Fluharty **seconded** the motion and David Brown was elected by **vote of 5-0**.

Treasurer - Douglas Muller **nominated** Ralph Fluharty for Treasurer. Hearing no additional nominations, Andrew Kelly **seconded** the motion and Ralph Fluharty was elected by **vote of 5-0**.

Assistant Treasurer – Ralph Fluharty **nominated** Andrew Kelly as Assistant Treasurer. Hearing no additional nominations, David Brown **seconded** the motion and Andrew Kelly was elected by **vote of 5-0**.

Secretary – Douglas Muller **nominated** Kevin Tobias for Township Secretary. Hearing no additional nominations, Andrew Kelly **seconded** the motion and Kevin Tobias was elected by **vote of 5-0**.

**SWEARING IN**

Police Officers Travis Parks and Colin Lawlor were administered the oaths of office to newly hired to join the Township's Police Department on a part time basis.

**CONSULTANTS APPOINTMENTS –**

Andrew Kelly **moved** to appoint the following consultants for 2015 -

Township Solicitor - Currently serviced by Bauer and Associates proposed at an hourly rate of \$135/hr. and \$150/hr. for litigation cases.

Township Engineer – Currently serviced by Gilmore & Associates; David Leh as principal representative at an hourly rate of \$95/hr. as Principal Engineer, \$62.50 /hr. for a field inspector and \$65.00/hr. for administrative assistant.

Township Planner – KMS Design Group, serviced by Adam Supplee at \$75/hr.

Traffic Engineer – McMahon Associates on an as-needed basis at \$140/hr. for Sandy Koza, Project Manager.

Pension Consultant – Duda Actuarial Consulting – Flat Rate of \$3,075 for the Police Plan and \$3,075 for the Non-Uniform Plan.

David Brown **seconded** the motion and it **carried 5-0**.

**OTHER ANNUAL APPOINTMENTS** – David Brown **moved** to appoint the following persons to their respective positions. Ralph Fluharty **seconded** the motion and it **carried 5-0**.

Public Works Director – Dennis Flynn

Code Enforcement Officer/Zoning Officer/Building Code Official - James Wozniak

Vacancy Board Member – Dennis Pogany

Emergency Management Coordinator – Matthew Brown

Nat'l Flood Insurance Representative - James Wozniak

Deputy Tax Collector – Paul Bauer

Census Enumerator - Currently Christine Bauman (school district is paying \$.60) per form

Voting Delegate for PSATS – Andrew Kelly

Township Manager/Secretary/ Right to Know Officer – Kevin R. Tobias

#### **VACANCIES/RE-APPOINTMENTS -**

Planning Commission – 2 vacancies – Mr. Tobias was asked to forward copies of interested candidates to Board of Supervisors and also to receive recommendations for appointments from the Planning Commission. Recommendations to be listed on the Board's February agenda.

Recreation Committee – Ralph Fluharty **moved** to appoint Susan Saylor to a five-year term expiring 2020. David Brown **seconded** the motion and it **carried 5-0**.

Recreation Feasibility Committee – has been eliminated/replaced by the formation of the Recreation Steering Committee.

Emergency Services Board - Andrew Kelly **moved** to appoint the following to the Emergency Services Board; motion was **seconded** by Philip Agliano and **carried 5-0**.

David Paul Brown

Kevin McKeon

Keith Zegiestowsky

Susan Saylor

Zoning Hearing Board - None Expiring

Sewer Authority – Douglas Muller **moved** to reappoint Michael Millman to a five year term expiring January 1, 2020. Andrew Kelly **seconded** the motion and it **carried 5-0**.

Environmental Advisory Board / Shade Tree – David Brown **moved** to reappoint Peter Lukens to a three year term expiring January 1, 2018. Douglas Muller **seconded** the motion and it **carried 5-0**.

Building Code Board of Appeals Representative - David Brown **moved** to appoint Thomas Harned as Building Code Board of Appeals Representative; motion was **seconded** by Philip Agliano and **carried 5-0**.

Regional Planning Committee – Annual Appointment – Ralph Fluharty **moved** to appoint Philip Agliano as elected official, Kurt Zebrowski as at-large official and Douglas Muller as proxy vote and alternate for members. Andrew Kelly **seconded** the motion and it **carried 5-0**.

Non-uniformed Pension Committee Current Membership - Appointments were tabled until the February 9, 2015 meeting.

Police Pension Committee Current Membership - Douglas Muller **moved** to appoint Ralph Fluharty and Andrew Kelly as Supervisor representatives and Officer Michael Coyle and Office Keith Youse as department representatives. David Brown **seconded** the motion and it **carried 5-0**.

**2015 MEETING DATES AND TIMES** - David Brown **moved** to schedule Board of Supervisors meeting dates for the 2<sup>nd</sup> Monday of each month with a 2<sup>nd</sup> meeting on the last month of each quarter. Work meetings beginning at 6:30 PM and regular meetings beginning at 7:00 PM or immediately following the work meeting as follows: January 12, February 9, March 9 and 23, April 13, May 11, June 8 and 22, July 13, August 10, September 14 and 28, October 12, November 9, and December 14 and 28, 2015. Andrew Kelly **seconded** the motion and it **carried 5-0**.

**2015 Budget Meetings** – Chairman Muller stated that he would like to approach the 2015 budget meetings aggressively and asked that Mr. Tobias create a schedule similar to the 2014 dates.

#### **TOWNSHIP HOLIDAYS TO BE OBSERVED IN 2015**

1. New Year's Day – Thursday, January 1<sup>st</sup>
2. Martin Luther King Day – Monday, January 19<sup>th</sup>
3. President's Day – Monday, February 16<sup>th</sup>
4. Good Friday - Friday, April 3<sup>rd</sup>
5. Primary Election Day, Tuesday, May 19<sup>th</sup>
6. Memorial Day - Monday, May 25<sup>th</sup>
7. Independence Day - Friday, July 3<sup>rd</sup>
8. Labor Day, Monday, September 7<sup>th</sup>
9. Election Day – Tuesday, November 3<sup>rd</sup>
10. Thanksgiving, Thursday and Friday, November 26<sup>th</sup> and 27<sup>th</sup>
11. Christmas Eve day - Observed 1/2 day Thursday, December 24<sup>th</sup>
12. Christmas Day - Friday, December 25<sup>th</sup>

**Resolution No. 01-15** – Ralph Fluharty **moved** to adopt Resolution No. 01-15 establishing the rate of compensation for collection of the per-capita tax at 3% and hiring the tax collector, Molly Bauer, to collect all Per Capita Taxes. Andrew Kelly **seconded** the motion and it **carried 5-0**.

**Resolution No. 02-15** – Douglas Muller **moved** to adopt Resolution No. 02-15 setting forth the Street Light Front Foot Assessment Rate of \$0.00 per lineal foot, **seconded** by David Brown and **carried 5-0**.

**Resolution No. 03-15** – Andrew Kelly **moved** to adopt Resolution No. 03-15 setting forth the Real Estate Property Tax Rate of 1.68 mills for the Fiscal Year 2015, **seconded** by David Brown and **carried 5-0**.

**Resolution No. 04-15** – Andrew Kelly **moved** to adopt Resolution No. 04-15 appointing signatories as Douglas Muller, Ralph Fluharty, Andrew Kelly, David Brown, Philip Agliano, Cynthia O'Donnell and Kevin R. Tobias. Philip Agliano **seconded** the motion and it **carried 5-0**.

**Resolution No. 05-15** - setting the wages and salary rates for all non-uniformed personnel effective retroactively to January 1, 2015. Action was deferred to January 12, 2015 meeting allowing for the Board members to review all employee evaluations.

**Resolution No. 06-15** – Ralph Fluharty **moved** adopt Resolution No. 06-15 setting the employee contribution to police pension fund for calendar year 2015 at 4% of the gross salary. David Brown **seconded** the motion and it **carried 5-0**.

**Resolution No. 07-15** – Philip Agliano **moved** to adopt Resolution No. 07-15 amending and readopting the Township Fee Schedule. Charles Garner, 2449 Wagner Road, asked which fees had been amended and was told none. Andrew Kelly **seconded** the motion and it **carried 5-0**.

**Resolution No. 08-15** – Andrew Kelly **moved** to adopt Resolution No. 08-15 Corporate Authorization – Great Eastern Management. David Brown **seconded** the motion and it **carried 5-0**.

**Resolution No. 09-15** – David Brown **moved** to adopt Resolution No. 09-15 authorizing grant application to PA Assistance Program by the New Hanover Volunteer Fire and Rescue. Douglas Muller **seconded** the motion and it **carried 5-0**.

#### **CHAIRMAN'S ANNOUNCEMENT OF COMMITTEE LIAISON APPOINTMENTS FOR 2015:**

Police Department – Douglas Muller, alternate Ralph Fluharty  
Public Works – Philip Agliano, alternate Andrew Kelly  
Administration – Andrew Kelly, alternate Douglas Muller  
Planning Commission - Philip Agliano, alternate Andrew Kelly  
Recreation Committee – Ralph Fluharty, alternate David Brown  
Sewer Authority - Douglas Muller, alternate David Brown  
Fire Committee – David Brown, alternate Philip Agliano  
Environmental Advisory Board – Ralph Fluharty, alternate Douglas Muller  
Open Space Task Force – David Brown, alternate Philip Agliano  
Council of Government (COG) – Andrew Kelly, alternate Ralph Fluharty  
Technology Committee – Andrew Kelly, alternate David Brown

Auditor – three proposals have been received by the Township. Proposals will be reviewed with a decision to be made at the February 12, 2015 meeting.

Bonds – Manager Tobias will check into bond requirements for Township personnel to include Township Manager, Treasurer, Assistant Treasurer, possibly Cynthia O'Donnell and Shelly Salade.

FROM THE FLOOR:

Mr. Patrick Kane – 2585 Crabapple Court stated that he has noticed septic fumes in his home. Douglas Muller suggested he speak to Kevin Tobias who will ask Thomas Miskiewicz to check the check valve at the curb. If the valve is damaged, the repair will be the responsibility of the home owner. He also stated that he felt the Tax Collector's response to his issues with respect to a per capital tax payment was unacceptable.

Mr. Charles Garner of 2449 Wagner Road expressed his concern regarding the existing three-member Planning Commission and was told that letters of interest were being reviewed with possible appointments to be made at the February 12 meeting.

Regular Meeting adjourned at 8:05 PM to Executive Session.

Executive Session - Personnel

Regular meeting reconvened and was adjourned at 8:10 PM with no decisions announced.

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Kevin R. Tobias, Township Manager/Secretary