

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
DECEMBER 8, 2014
REGULAR MEETING**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, December 08, 2014 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly, David Brown, and Philip Agliano. Also present were Township Manager Michael McGann, Township Solicitor Paul Bauer, Chief Kevin McKeon, and Lynda Jackmore. Chairman Douglas Muller called the meeting to order at 7:19pm and led in a Salute to the Flag.

PUBLIC HEARING – Convened at 7:19 PM

Ordinance #14-02 – **AN ORDINANCE OF THE NEW HANOVER TOWNSHIP BOARD OF SUPERVISORS AMENDING CHAPTER 5, CODE ENFORCEMENT, PART 2, UNIFORM CONSTRUCTION CODE, OF THE NEW HANOVER TOWNSHIP CODE OF ORDINANCES, ORDINANCE NO. 04-5, AS AMENDED, REVISING THE CURRENT MUNICIPAL BUILDING CODE WITH CERTAIN DELETIONS, MODIFICATIONS, AND AMENDMENTS THERETO.**

Ralph Fluharty **moved** to adopt Ordinance No 14-02; motion was **seconded** by Dave Brown and **carried 5-0**.

ANNOUNCEMENTS – Chairman Douglas Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

ANNOUNCEMENTS – Michael McGann

A Zoning Hearing is scheduled for January 8th, 2015; regarding Enzo Paludi, 333 Layfield Rd., Perkiomenville to change from one non-conforming use to another non-conforming use.

The Christmas Tree Pick-Up Schedule will be January 5, 7, 9, 12, 14, 16, 20, 23, 26, 30, and drop off at the Township Building until January 31, 2015.

UPCOMING TOWNSHIP MEETING – SCHEDULED:

Dec. 10	Planning Commission	6:30pm
Dec. 17	Sewer Authority at WWTP	6:30pm
Dec. 22	Board of Supervisors – Quarterly Meeting	6:30pm
Jan. 05	Board of Supervisors – Organization	6:30pm
Jan. 06	Board of Auditors – Organization Meeting	6:30pm
Jan. 07	Recreation Committee – Recreation Center	6:30pm

PRESENTATION OF CURRENT BILLS

Bill list # 23 – dated 11/2/14

General Fund 01	\$341,857.77
Fire Tax Fund 03	\$ 46.59
Sewer Operating Fund 08	\$ 27,923.14
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 1,227.10
Capital Fund 19	\$ 24.05
State Liquid Fuels Fund 35	\$ 10,985.19
Escrow Fund 41	\$ 14,507.77
Recreation Fund 96	<u>\$ 10,527.47</u>
Total	\$407,099.08

Dave Brown **moved** to ratify payment of bill list # 23 in the amount of \$407,099.08. Douglas Muller **seconded** the motion and it **carried 5-0**.

Bill List #24 – dated 12/05/2014

General Fund 01	\$ 44,296.32
Fire Tax Fund 03	\$ 2,755.00
Sewer Operating Fund 08	\$ 11,193.67
Sewer Capital Fund 10	\$ 82,600.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund 19	\$150,000.00
State Liquid Fuels Fund 35	\$ 2,181.59
Escrow Fund 41	\$ 0.00
Recreation Fund 96	<u>\$ 4,833.03</u>
	\$297,859.61

Andrew Kelly **moved** to approve payment bill list # 24 in the amount of \$297,859.61 and advance the treasurer the monies for utilities and payroll for the coming month. Motion was **seconded** by David Brown and **carried 5-0**.

MINUTES – Dave Brown **moved** to approve the November 10, 2014 work session and regular meeting minutes. Motion was **seconded** by Andrew Kelly and **carried 3-0**. Douglas Muller and Philip Agliano abstained.

SOLICITOR'S REPORT - Bauer & Associates, LLC

The Zoning Hearing Board voted 3-2 to uphold Jim Wozniak's citation.

DEPARTMENT HEAD REPORTS

Finance Department – Cindy O'Donnell discussed the current revenues and expenditures compared to the budget.

Code Enforcement – Jim Wozniak reported two new home permits, he attended two summary hearings and one zoning hearing which was upheld.

Police Department – Chief Kevin McKeon reported that the department had responded to 412 calls, had 7 assists from other departments and assisted other departments on 14 calls, conducted 30 investigations and had 9 arrests, lost car #2 and had no complaints.

Recreation Department – Connie Garner – not in attendance

Public Works Department – Dennis Flynn cleaned up the garage, yard, and office area. Repaired trucks and equipment, patched potholes, mowed in the parks, and salted/plowed snow. Presented new proposal for truck purchases as part of the 2015 budget having an additional cost of \$32,671.38. To make up the difference they would sell the old equipment.

Sewer Department – Michael McGann reported that PA DEP requested additional sampling be conducted prior to issuing the new NPDES permit. The additional sampling is due to new testing standards which were not in place when the sewer authority submitted the permit application. The authority decided not to conduct additional sampling and have PA DEP review the application as submitted.

Solicitor's Report – Bauer & Associates

Resolution #25-14: Resolution 25-14 authorizing the destruction of original copies of public record specifically provided for by the Municipal Records Act. Andrew Kelly **moved** approve Resolution #25-14. David Brown **seconded** the motion and it **carried 5-0**.

Resolution #26-14: Resolution 26-14 adopting the 2015 township budget in accordance with the Second Class Township Code. No written or oral public comments were received during the 20 day comment period. David Brown **moved** to accept Resolution #26-14. Andrew Kelly **seconded** the motion and it **carried 5-0**.

Resolution #27-14: Resolution 27-14 voting in favor of having David Szablowski as Primary Delegate and Christopher Bashore as Alternate Delegate to represent all municipalities that lie in the same school district as New Hanover Township on the Berks County Tax Collection Committee. Resolution 27-14 is tabled until the next Board of Supervisors meeting.

BUSINESS FOR DISCUSSION OR ACTION:

90 DAY TIME LIMITATION WAIVERS – Philip Agliano **moved** to grant 90-day extensions for the following projects:

N.H.T.P.C. #563	McGee	40 Lots	12-22-2014
N.H.T.P.C. #754	Breinig	2 lots	12-11-2014
N.H.T.P.C. # 767	Murianka	2 lots	12-16-2014
N.H.T.P.C. #778	2481 Romig Rd	52 lots	12-16-2014
N.H.T.P.C. #782	Westwood MacGuire	65 units	12-26-2014

Andrew Kelly **seconded** the motion and it **carried 5-0**.

Escrow Release- N.H.T.P.C. #507B Windlestrae Phase VI, Gambone Management Company – Release Request #6 in the amount of \$217,312.82 recommended by Gilmore & Associates review letter dated December 3, 2014. Ralph Fluharty **moved** to the approve release. David Brown **seconded** the motion and it **carried 5-0**.

Escrow Release- N.H.T.P.C. #734 Rosenberry Ridge, DelGrippe Enterprises – Release Request #5 in the amount of \$38,211.00 recommended by Gilmore & Associates review letter dated December 3, 2014. David Brown **moved** to approve the release. Andrew Kelly **seconded** the motion and it **carried 5-0**.

New Business –

Part-Time Police Officers – Recommendation to hire Travis Parks and Colin Lawlor as part time officers of the New Hanover Township Police Department. Each working 24 hours per week. Philip Agliano **moved** to accept recommendation. David Brown **seconded** the motion and it **carried 4-0**. Douglas Muller abstained.

Duda Actuarial Consulting Inc. – 2015 Retainer fee for the New Hanover Township Police Pension Plan and Non-Uniform Pension Plan will be discussed at the reorganization meeting.

Kenneth Hansell is resigning from the Planning Commission. A resignation letter dated December 1, 2014 was received. Ralph Fluharty **moved** to accept the resignation. Andrew Kelly **seconded** the motion and it **carried 5-0**.

Michael McGann is resigning as Interim Township Manager and Director of the Wastewater System. A resignation letter dated December 6, 2014 was received. Ralph Fluharty **moved** to accept the resignation. Philip Agliano **seconded** the motion and it **carried 4-1**. Douglas Muller voted nay.

Executive Session: The Board of Supervisors recessed to Executive Session at 8:02 PM to discuss personnel.

The regular meeting reconvened at 10:13 PM.

The BOS has heard non-uniform employees concerns about the new health insurance plan. The Board is taking the concerns seriously and will consider options over the next 90 days.

Andrew Kelly **moved** to pay Michael McGann a \$5,000.00 bonus for the period of August 10, 2014 to November 7, 2014 for his work as the Interim Township Manager. Philip Agliano **seconded** the motion and it **carried 5-0**.

Douglas Muller **moved** to compensate Shelly Sallade \$16.00 per hour beginning in 2015 due to her increased responsibilities as the Sewer Clerk over the past year. Philip Agliano **seconded** the motion and it **carried 5-0**.

ADJOURN – Chairman Muller declared the meeting adjourned at 10:21 PM.

Michael McGann, Township Manager/Secretary