

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
SEPTEMBER 8, 2014**

A work session of the New Hanover Township Board of Supervisors was held on Monday, September 08, 2014 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly and Philip Agliano. David Brown was absent. Township Manager Michael McGann, Solicitor Paul Bauer and Eileen Pogany were also in attendance. Chairman Douglas Muller called the meeting to order at 6:37 pm.

REVIEW OF AGENDA - no comments.

REVIEW OF BILL LIST - no comments.

ENGINEERING PROPOSALS - Township Building roof replacement - Manager Michael McGann reported that Thomas L. Zeigler, P.E., Inc. is willing to add trusses to their design and that the price quoted at \$9,480. for the design will not change. Chairman Muller asked if the Township would have access to the attic area and was told that a hatch or ladder access could be provided; Zeigler will be asked to add access to the conceptual drawing showing access and dormers.

The work session concluded at 6:45 pm.

Michael McGann, Township Manager/Secretary

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
SEPTEMBER 8, 2014
REGULAR MEETING**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, September 08, 2014 at the New Hanover Township Municipal Building, 2943 North Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly and Philip Agliano. David Brown was absent. Also present were Township Manager Michael McGann, Township Solicitor Paul Bauer and Eileen Pogany. Chairman Douglas Muller called the meeting to order at 7:20pm and led in a Salute to the Flag.

ANNOUNCEMENTS – Chairman Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

UPCOMING TOWNSHIP MEETING – Eileen Pogany

Sept. 10	Planning Commission - Canceled	
Sept. 17	Sewer Authority at WWTP	6:30pm
Sept. 22	Board of Supervisors (Quarterly & Budget Meeting)	6:00pm
Oct. 01	Recreation Committee – Recreation Center	7:00pm
Oct. 08	Planning Commission	6:30pm
Oct. 13	Board of Supervisors	6:30pm

PRESENTATION OF CURRENT BILLS

Bill List # 17–dated 08/22/2014

General Fund 01	\$ 35,076.06
Fire Tax Fund 03	\$ 0.00
Sewer Operating Fund 08	\$ 16,130.42
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund 19	\$ 0.00
State Liquid Fuels Fund 35	\$ 42,391.97
Escrow Fund 41	\$ 17,217.33
Recreation Fund 96	<u>\$ 3,944.05</u>

Total \$ 114,759.83

Ralph Fluharty **moved** to ratify payment of bill list #17 in the amount of \$114,759.83. Philip Agliano **seconded** the motion and it **carried 4-0**.

Bill List #18 –dated 09/5/2014

General Fund 01	\$ 17,670.65
Fire Tax Fund 03	\$ 2,755.00
Sewer Operating Fund 08	\$ 23,806.08
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 2,237.50
Capital Fund 19	\$ 91.14
State Liquid Fuels Fund 35	\$ 57,823.10
Escrow Fund 41	\$ 1,236.75
Recreation Fund 96	\$ <u>9,165.61</u>

Total \$ 114,785.83

Andrew Kelly **moved** to approve payment of bill list #18 in the amount of \$114,785.83 and advance the treasurer the monies for utilities and payroll for the coming month. Motion was **seconded** by Douglas Muller and **carried 4-0**.

MINUTES – Ralph Fluharty **moved** to approve the August 11 work session and regular meeting minutes. Motion was **seconded** by Andrew Kelly and **carried 4-0**.

DEPARTMENT REPORTS:

Finance Department – Cindy O'Donnell - absent

Code Enforcement – Jim Wozniak reported that he had issued a civil citation for the parking of a commercial vehicle on a residential property and that the resident has a 30-day appeal period; Chief McKeon stated that the police department has equipment to measure noise from the vehicle cited in the citation. Mr. Wozniak also reported that he had issued eleven permits for new homes this past month and approximately 110 permits year to date. Mr. Wozniak advised that he has forwarded the minor corrections to the proposed Uniform Construction Code amendments requested by Labor and Industry in Harrisburg, awaits their approval and hopes to have a hearing scheduled for adoption in November. Mr. Wozniak also stated that he believes the 1993 Fire Prevention Code is outdated and would like to suggest revisions for updating.

Police Department – Chief Kevin McKeon – Chief McKeon reported that there were zero citizen complaints, 365 calls for service, 14 assists to other departments, 10 accidents, 4 of which were reportable, 30 criminal investigations with 26 arrests, and approximately 5,832 miles traveled by the officers with a \$1,500 expenditure for gasoline and no maintenance costs.

Recreation Department – Connie Garner – Mrs. Garner reported that the summer pool season netted \$29,000 in pool passes, \$5,500 in proceeds from the concession stand and that it was a very good season overall. She stated that Fall Frolic will take place on Saturday, September

13, that she has received generous contributions toward the event and will offer bracelets for children to enjoy the day's activities for a price of \$7.00. She is also planning a Halloween Safe House and story time, incorporating hero stories, for October 28 from 6:30 to 8:00 pm with both the fire and police departments participating. She is also exploring the possibilities for offering a movie at the recreation center during October or November and continues to work on the 2015 budget.

Public Works Department – Brian Lee – Mr. Lee reported that paving on Little Road between Houseman and Church and the Township Line Road (adjoining Upper Frederick Township) has been completed. The department continues to patch roadways, repair signage, trim shoulders, haul topsoil, performed truck maintenance, and assists with park maintenance. The 2009 Mack truck experienced a major breakdown and required a \$10,000 repair. Projects for September and the Fall season include: continue patching with paver, repairing Kulp Road and drainage work. He stated that additional dollars are needed for the road improvements to Kulp Road.

Sewer Department – Michael McGann reported that he is awaiting the permit for the treatment facility which is currently being processed by DRBC in preparation for issuance by Department of Environmental Protection. He stated that a pilot test for a dewatering unit at the treatment facility is scheduled for the upcoming week.

SOLICITOR'S REPORT –Bauer & Associates, LLC – Paul Bauer stated that he had nothing new to report and that a police department personnel issue was discussed in executive session.

BUSINESS FOR ACTION ON 90 DAY TIME LIMITATION WAIVERS – Philip Agliano **moved** to grant 90-day extensions for the following projects:

N.H.T.P.C. #563	McGee	40 Lots	09-26-2014
N.H.T.P.C. #754	Breinig	2 lots	09-14-2014
N.H.T.P.C. # 767	Murianka	2 lots	09-19-2014
N.H.T.P.C. #778	2481 Romig Rd	52 lots	09-19-2014
N.H.T.P.C. #782	Westwood MacGuire	65 units	09-28-2014

Andrew Kelly **seconded** the motion and it **carried 4-0**.

BUSINESS FOR DISCUSSION OR ACTION:

HVAC/Roof Replacement Township Building – was discussed in work session. Douglas Muller **moved** to accept the engineering proposal of Thomas L. Zeigler, P.E., Inc. at a cost of \$9,480.00 to include trusses and dormers. Ralph Fluharty **seconded** the motion and it **carried 4-0**.

Kulp Road – Paving Project – Brian Lee – Mr. Lee explained that Kulp Road has deteriorated, is in need of repair and suggested 3 alternative methods for repair. Philip Agliano stated that it is important to eliminate a “zipper” running down the center of the road and that the existing “zipper” space should be milled and swept clean prior to applying asphalt. Douglas Muller **moved** to approve the expenditure of \$75,000 from Township Fund No. 1 for milling and application of a 2” base for blacktop,(project is to begin in fall of 2014 if possible but may need to be deferred to 2015), with funding needed for the topcoat to be included in the 2015 budget. Andrew Kelly **seconded** the motion and it **carried 4-0**.

Township Bridge Inspection Report – Manager McGann has reviewed bridge reports with Engineer Leh and determined that no major work is needed. Chairman Muller suggested that bridges be checked to see if any repairs should be made at this time to avoid further deterioration, and that Brian Lee be included in the inspections. Should any repairs be needed, permits will be obtained if needed.

COMMENTS FROM THE FLOOR

David Beamer of 3373 New Hanover Square Road, Gilbertsville, PA inquired about the possibility of a traffic light at the intersection of Big Road and N. Charlotte Street and stated that, in his opinion, a traffic light is not a good idea and that a traffic circle might be more appropriate. Mr. Beamer also asked Chief McKeon how he determines the amount of funds spent on citizen protection, and was advised by Solicitor Bauer that a copy of the budget can be acquired at a cost. Mr. Beamer then asked about why his complaints have not been addressed and stated that he is being contacted by bill collectors. Solicitor advised that the Township will not cover medical expenses associated with his arrest and that an option for him would be to file suit against the Township. Mr. Beamer also asked if criminal investigations are public information and was told they are not.

Celeste Bish asked if properties scheduled to receive public water in the Hoffmansville Road area have begun receiving water and was told that some have been. She also inquired if an Ordinance had been adopted with respect to connecting to public water and was told it has not been drafted.

EXECUTIVE SESSION – Hiring of an administrative assistant was discussed in the executive session held during the work session prior to regular meeting. Philip Agliano **moved** to interview and also authorized the hiring of an applicant for a five-day, 25 hour work week at a rate of \$12.00 per hour. Ralph Fluharty **seconded** the motion and it **carried 4-0**.

ADJOURN – Chairman Muller announced that no executive session would be convened and declared the meeting adjourned at 8:07 pm.

Michael McGann, Township Manager/Secretary