

**NEW HANOVER TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION  
JUNE 09, 2014**

A work session of the New Hanover Township Board of Supervisors was held on Monday, June 9, 2014 at the New Hanover Township Municipal Building, 2943 N. Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors David Brown, Andrew Kelly and Philip Agliano. Supervisors Douglas Muller and Ralph Fluharty were absent. Township Manager Michael McGann, Township Solicitor Paul Bauer and Eileen Pogany were in attendance. Vice Chairman David Brown called the meeting to order at 6:36 pm.

REVIEW OF AGENDA – no comments.

REVIEW OF BILL LIST - bill lists were reviewed; there were no questions or comments.

There being no further work session items, the Board of Supervisors adjourned to executive/personnel session at 7:38 pm to discuss a personnel matter; no vote is expected.

**NEW HANOVER TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, June 9, 2014 at the New Hanover Township Municipal Building, 2943 N. Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors David Brown, Andrew Kelly and Philip Agliano. Supervisors Douglas Muller and Ralph Fluharty were absent. Also present were Township Manager Michael McGann, Township Solicitor Paul Bauer and Eileen Pogany. Vice Chairman David Brown called the meeting to order at 7:15pm and led in a Salute to the Flag.

ANNOUNCEMENTS – Vice Chairman Brown announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

**UPCOMING TOWNSHIP MEETING SCHEDULE – Eileen Pogany**

June	11	Planning Commission	6:30pm
June	18	Sewer Authority at WWTP	6:30pm
June	19	Zoning Hearing – FEF (Fun-e-Farm)	6:30pm
June	23	Board of Supervisors (Quarterly Meeting)	6:30pm
July	02	Recreation Committee – Recreation Center	7:00pm
July	09	Planning Commission	6:30pm
July	14	Board of Supervisors	6:30pm

**PRESENTATION OF CURRENT BILLS**

***Bill List # 11–dated 5/23/14***

General Fund 01	\$ 16,736.50
Fire Tax Fund 03	\$ 0.00
Sewer Operating Fund 08	\$ 27,387.85
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund 19	\$ 0.00
State Liquid Fuels Fund 35	\$ 2,179.23
Escrow Fund 41	\$ 0.00
Recreation Fund 96	\$ <u>5,598.61</u>
Total	\$ 51,902.19

Andrew Kelly **moved** to ratify payment of bill list #11 in the amount of \$51,902.19. David Brown **seconded** the motion and it **carried 3-0**.

***Bill List #12 –dated 6/9/14***

General Fund 01	\$ 45,041.57
Fire Tax Fund 03	\$ 2,755.00
Sewer Operating Fund 08	\$ 14,365.40
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 3,292.50
Capital Fund 19	\$ 0.00
State Liquid Fuels Fund 35	\$ 4,537.41
Escrow Fund 41	\$ 30,855.53
Recreation Fund 96	\$ <u>2,995.39</u>
Total	\$ 103,842.80

Philip Agliano **moved** to approve payment of bill list #12 in the amount of \$103,842.80 and advance the treasurer the monies for utilities and payroll for the coming month. Andrew Kelly **seconded** the motion and it **carried 3-0**.

**MINUTES** – Andrew Kelly **moved** to approve the meeting minutes of the May 12, 2014 work session and the May 12, 2014 regular meeting. Philip Agliano **seconded** the motion and it **carried 3-0**.

**SOLICITOR’S REPORT** –Bauer & Associates, LLC

Solicitor Bauer stated that he has corresponded with a township property owner seeking an easement along the frontage of his property and that a condemnation procedure may need to be initiated. Andrew Kelly **moved** to authorize Paul Bauer to work with the referenced property owner and his attorney to address the matter. David Brown **seconded** the motion and it **carried 3-0**. Michael Tulio, developer, stated that he has also spoken to the property owner hoping to set up a meeting and did not receive a response.

**BUSINESS FOR ACTION ON 90 DAY TIME LIMITATION WAIVERS – Philip Agliano moved**  
to approve the 90-day time limit waivers for the following projects:

N.H.T.P.C. #563	McGee	40 Lots	07-01-2014
N.H.T.P.C. #754	Breinig	2 lots	06-18-2014
N.H.T.P.C. #767	Murianka	2 lots	03-24-2014
N.H.T.P.C. #778	2481 Romig Rd	52 lots	06-24-2014
N.H.T.P.C. #782	Westwood MacGuire	65 units	07-03-2014

Andrew Kelly **seconded** the motion and it **carried 3-0**.

**Fire Police – David Brown moved** for approval for New Hanover Fire and Rescue fire police to assist Limerick Township on July 4 from approximately 6:30 PM to 11:00 PM. Andrew Kelly **seconded** the motion and it **carried 3-0**.

**Escrow Release – Briar Ridge Subdivision, Paul W. Moyer & Sons, Inc. – Andrew Kelly moved** to approve the final release of the 18 month maintenance period escrow in the amount of \$223,079.00 as recommended by Gilmore and Associates. Philip Agliano **seconded** the motion and it **carried 3-0**.

**Escrow Release – Renninger Tract Phase A, Gambone Swamp Pike, LP**  
Philip Agliano **moved** to approve escrow release #4 in the amount of \$79,784.65 per the recommendation of Gilmore and Associates letter of June 3, 2014. David Brown **seconded** the motion and it **carried 3-0**.

**NHTPC #779 Met-Ed Annexation – Mr. Tulio, developer, provided a final plan for the revised** minor subdivision plan which received approval previously. The minor revisions have been agreed upon by Met-Ed. Philip Agliano **moved** to grant final plan approval and adopt **Resolution 20-14**. David Brown **seconded** the motion and it **carried 3-0**.

**Junk Yard License Approval – Andrew Kelly moved** to approve junk yard licenses for the following: William I. Horner, 3071 Fagleysville Road, approximately 70,000 sq. ft. and Faust Auto Repair & Body Shop, 1895 Swamp Pike, approximately 45,000 sq. ft. for the period July 1, 2014 to June 30, 2015. David Brown **seconded** the motion and it **carried 3-0**.

**DEPARTMENT REPORTS:**

**Finance Department – Cindy O'Donnell – reported** that cash balances by fund started with balances as of December 31, 2013. She advised that the 2013 audit report has not been completed as of this date. Excess cash is being invested in certificates of deposit in order to earn interest and is determining the amount of excess by comparing the budgeted amounts to expenditure to date. She expects to be meeting with Michael McGann and department heads to review budgets and expenditures. Trial balance and information requested by Rodney Reynolds has been provided.

**Code Enforcement – Jim Wozniak – written report submitted.**

**Police Department – Chief Kevin McKeon reported** that the department has responded to 375 calls for service and 17 calls to assist neighboring departments. The officers are continuing to

do traffic enforcement, there have been 19 traffic accidents, 13 of which were non-reportable and 6 of which were reportable. The department opened 29 criminal investigations with 19 arrests. Officers traveled 6,302 miles and car #2 required rear brakes and inspection at a cost of \$600. The supervisor's patrol car will be used by the officers and car #2 will be used as the supervisor's car in order to distribute the mileage and the life of the vehicles.

**Recreation Department** – Connie Garner reported that 61 Hickory Park pool passes have been sold and that pavilion and community barn facilities are being rented. She added that the disc frisbee baskets have been repaired, that 150 slots out of the 180 slots for the summer recreation program have been filled. Swim lessons have been scheduled, sign-ups are taking place and she is beginning to organize the Fall Frolic event to take September 13, 2014.

**Public Works Department** – Jay Smith reported that heavy rains necessitated repairs by his department, that he has assisted Mrs. Garner with obtaining water for the Hickory Park pool, that shoulders and guiderails have been trimmed, that he and staff have attended a seminar, that he has obtained quotes for paving projects and hopes to begin paving as soon as possible. He determined that his estimate for the public works department doing the paving jobs was lower than Reid Paving, Schlouch and Reading Site's estimates.

#### **BUSINESS FOR DISCUSSION OR ACTION**

Resignation – Public Works Department – Joel Eshbach submitted his resignation of employment in the Public Works Department effective June 4, 2014. Andrew Kelly **moved** to accept the resignation; motion was **seconded** by David Brown and **carried 3-0**.

Administrative Assistant – Philip Agliano **moved** to offer the part-time position of administrative assistant to Mary Beth Cartacki per Michael McGann's recommendation at a rate of \$12.00 per hour. Andrew Kelly **seconded** the motion and it **carried 3-0**. Mr. McGann stated that he had interviewed five applicants and had received approximately thirty to forty applications.

Public Works Director – Andrew Kelly **moved** to remove Jay Smith as Director of Public Works and appoint him to position of equipment operator and to appoint Brian Lee as interim Public Works Director. Philip Agliano **seconded** the motion and it **carried 3-0**.

Position of Public Works Director – Philip Agliano **moved** to advertise for the position of Public Works Director in the PSATS magazine, the Township Website the Pottstown Mercury and associated Monster Ads. David Brown **seconded** the motion and it **carried 3-0**.

#### **COMMENTS FROM THE FLOOR**

Gregory Maskery noted that the N.H.T.P.C. No for Met-Ed annexation was the same number used for another development; the number will be corrected for the recorded minutes.

William Moyer - reported with regard to progress being made with the transition of the two fire companies into the New Hanover Volunteer Fire and Rescue unit. He stated that the by-laws are expected to be enacted, that meetings are being held with the steering committee, that equipment and buildings is being relettered, that the Relief Association has transferred assets, that issues with the social club are being resolved resulting in office space being provided for them and they are working the club toward becoming a social benefit for the community and

firefighters. They are also formulating a budget and hoping to purchase/replace equipment without the need for a loan.

Regular meeting adjourned to executive session at 8:10pm.

**EXECUTIVE SESSION – Personnel**

The Regular meeting reconvened at 8:35pm.

Phil Agliano moved to approve payment of medical bills for Officer Dennis Psota rather than processing the medical bills through Health Now Services, in the amount of \$1,448.00. Andrew Kelly seconded the motion and it carried 3-0.

Andrew Kelly moved to set the pay rate for Jay Smith as the equipment operator at \$21.50 per hour. Phil Agliano seconded the motion and it carried 3-0.

Kurt Zebrowski was in attendance to provide an update from the Pottstown Metropolitan Regional Planning Committee (PMRPC). Kurt reported that the PMRPC approved a motion at its May 28, 2014 meeting in support of HB 1272 and Senate Bill1340. The bills propose legislation which would allow local police to use radar for speed detection as used by the PA state police. The PMRPC has asked Kurt to sign a letter in support of the bills so he was present to get direction from the BOS. After some discussion the BOS would like an opportunity to discuss the issue with Chief Kevin McKeon prior to making a decision on support of the bills.

**ADJOURN**

8:54pm