

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
FEBRUARY 10, 2014**

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, February 10, 2014 at the New Hanover Township Municipal Building, 2943 N. Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Douglas Muller, Ralph Fluharty, Andrew Kelly, David Brown and Philip Agliano. Also present were Township Solicitor Paul Bauer and Eileen Pogany. Chairman Douglas Muller called the meeting to order at 7:40pm and led in a Salute to the Flag.

ANNOUNCEMENTS –Chairman Muller announced that an executive meeting had been held prior to convening the regular meeting and that no actions were taken. He stated that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

ANNOUNCEMENT

Chairman Muller announced that Township Offices will be closed on Monday, February 17th in observance of the President’s Day Holiday.

UPCOMING TOWNSHIP MEETING – announced by Eileen Pogany

February 12	Planning Commission Meeting	6:30pm
February 18	Environmental Advisory Board Meeting	7:00pm
February 19	Sewer Authority at WWTP	6:30pm
March 05	Recreation Committee at Recreation Center	7:00pm
March 10 & 24	Next Regular Meetings of the BOS	6:30pm

PRESENTATION OF CURRENT BILLS

Bill List # 2 –dated 1/16/14

General Fund 01	\$ 76,489.18
Fire Tax Fund 03	\$119,619.37
Sewer Operating Fund 08	\$ 8,700.24
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund 19	\$ 0.00
State Liquid Fuels Fund 35	\$ 14,089.11
Escrow Fund 41	\$ 32,623.40
Recreation Fund 96	<u>\$ 939.23</u>

Total	\$252,460.53
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David Brown **moved** to ratify payment of bills in bill list No. 2 in the amount of \$252,460.53. Andrew Kelly **seconded** the motion and it **carried 5-0**.

Bill List #3 Dated 02/07/14

General Fund 01	\$ 67,894.80
Fire Tax Fund 03	\$ 2,755.00
Sewer Operating Fund 08	\$ 70,396.77
Sewer Capital Fund 10	\$ 3,622.50
Trans. Impact Fund 13	\$ 0.00
Capital Fund 19	\$ 4,265.00
State Liquid Fuels Fund 35	\$ 7,834.96
Escrow Fund 41	\$ 27,177.65
Recreation Fund 96	<u>\$ 7,345.89</u>

TOTAL \$191,292.57

Ralph Fluharty **moved** to approve the bills listed in bill list No. 3 in the amount of \$191,292.57 and advance the treasurer the monies for utilities and payroll for the coming month. David Brown **seconded** the motion and it **carried 5-0**.

Also ratified for payment by motion of Andrew Kelly, **seconded** by David Brown and **carried 5-0** were the following:

Kulp Car Rentals – Codes Vehicle	\$15,000.00
Kulp Car Rentals - Codes Vehicle Tag	\$ 107.50
Commonwealth of PA -Annual NPDES Permit	\$ 1,250.00

Minutes – Philip Agliano **moved** to approve the January 6, 2014 Reorganization and Regular meeting minutes. Douglas Muller **seconded** the motion and it **carried 5-0**.

REPORTS:

SOLICITOR’S REPORT –Bauer & Associates, LLC

Solicitor Bauer reported that there have been several staff meetings attended by Philip Agliano, Andrew Kelly and himself to preview the preliminary proposals for the upgraded Wynstone project. He stated that two of the parcels have been acquired and that the third is under agreement. He suggested that the Board of Supervisors follow this development going forward and suggested a 6:00 PM meeting on March 10, 2014 of the Board of Supervisors inviting the Sewer Authority and Township consultants. He stated that traffic impact associated with this development will be significant.

McMahon Intersection Improvements – Act 209 Update by Sandy Koza

- Ms. Koza reported that she has prepared application TE-160 Form, for submission to PennDOT for the Rt. 663/Swamp Pike intersection upgrades to include left-turn phase, LED, emergency pre-emption and battery back-up. David Brown **moved** to approve **Resolution 09-14** authorizing submission to PennDOT **seconded** by Philip Agliano and **carried 5-0**.
- Ms. Koza reported that she has prepared a second application TE-160 Form, for submission to PennDOT for the Rt. 663/Rt. 73 (west) intersection. Douglas Muller **moved** to approve **Resolution 10-14** authorizing submission to PennDOT, **seconded** by David Brown and **carried 5-0**.

- Intersections at Middle Creek Road and Swamp Pike and Swamp Pike and Sanatoga Road are expected to meet warrants for signalization and applications for submission to PennDOT will be prepared.
- Ms. Koza stated that she will have draft traffic signal specifications prepared and provided to the Supervisors one week prior to the March 10, 2014 meeting.

DEPARTMENT HEAD REPORTS

CODE ENFORCEMENT REPORT – James Wozniak reported that he had issued seventy-five permits, completed one-hundred eight inspections, attended two safety committee meetings and meet with several residents, sent out letters regarding snow removal from sidewalks, and also sent out annual maintenance forms for stormwater management and alternate on-lot systems.

POLICE REPORT – Chief McKeon reported that the department had 336 calls for service, assisted in seventeen calls to other departments, had forty-four accidents-nineteen of which were reportable, had sixteen criminal investigations and fifteen arrests, and recorded over six thousand miles on police vehicles.

PUBLIC WORKS REPORT – Brian Lee reported that five hundred and forty-two Christmas trees had been collected, that there have been six snow storms thus far with 19 ½ inches of snow reported, that repairs to equipment are being done in-house whenever possible and that parts are on order for one snowplow. Potholes are being patched along the Township's seventy-five miles of roadways. Director Jay Smith is researching possibilities for replacing the truck which was a total loss in the recent accident.

SEWER REPORT – Michael McGann, Director introduced his staff: Brian Staehle, Kelly Bothur, and Michael Smith; Shelly Sallade was not in attendance. He reported that the NPDES permit application has been submitted, that several significant repairs have been made which included removing a submersible pump that Mr. Staehle is taking a webinar course on maintenance and that progress is being made on the installation of the Scada system.

RECREATION REPORT - Connie Garner reported that there have been twenty-six programs conducted at the Recreation Center, that a craft fair is scheduled for March 5th, an egg hunt is scheduled for April 12, two runners have signed up for the 5K race and sponsorships have been acquired, eight season tickets have been purchased for the Hickory Park pool and two applications have been received for employment at the concession stand, Gambone Complex sign has been completed, is continuing to work with Home Depot on the grant monies, and planning for Fall Frolic is beginning.

OTHER BUSINESS:

Appointment of Trustees for Pension Account – Douglas Muller **moved** to appoint Ralph Fluharty and the Township Manager as trustees for the pension account to authorize any changes or expenditures. Andrew Kelly **seconded** the motion and it **carried 5-0**.

Fun-E-Farm Land Development Plan N.H.T.P.C. 781 – Susan Rice discussion on waiver requests regarding Sections 22-812.5 and 22-817.2.B. Applicant proposes that the opening into the driveway is adequate for a low volume use and proposes to provide limited widening at optimal locations to allow for passing vehicles and preserve existing features. Asking for relief of paving requirement and proposing to provide a road base, existing paved portions will remain. Section 22-820 and 22-823.5.B asking that existing trees be counted toward the requirement – applicant will meet with Planner Supplee on-site to provide a recommendation. Also requesting that wooden posts or bollards be installed rather than concrete curbing at planting islands. Section 22-834 bikeway – Board of Supervisors asking that the bikeway be installed along Rt. 73 consistent with the Township's bikeway plan. Section 22-835 applicant

requested deferral of requirement to dedicate public lands and recreational infrastructure – Board deferred to Adam Supplee’s opinion and also suggested that the applicant speak with Connie Garner with regard to recreation needs. Board asked that the developer discuss waiver requests with Planning Commission after meeting with Adam Supplee.

Building Code Board of Appeals Representative Appointment – Ralph Fluharty **moved** to reappoint Thomas Harned for the fifth year of a five year term to expire February 9, 2015. David Brown **seconded** the motion and it **carried 5-0**.

Pfeiffer Subdivision – The request for release of the balance of an escrow account in the amount of \$301.50 was tabled until the balance could be confirmed.

Kingston Hill Phase III – Escrow Release No. 1 – Andrew Kelly **moved** to approve release of \$53,685.30 as recommended by Gilmore & Associates. Douglas Muller **seconded** the motion and it **carried 5-0**.

Rosenberry Ridge – Escrow Release #1 – Philip Agliano **moved** to release \$91,236.72 to the developer as approved by Gilmore and Associates. David Brown **seconded** the motion and it **carried 5-0**.

Shannon Rose (Falcon Crest) – Escrow Release #15 – request for the release of \$17,928.53 was tabled until the maintenance bond has been established in the amount of \$143,990.78.

Budget Meetings – meeting schedule tabled until the March meeting.

BUSINESS FOR ACTION ON 90 DAY TIME LIMITATION WAIVERS – Andrew Kelly **moved** to approve the time limit waivers for the following. Motion was **seconded** by Philip Agliano and **carried 5-0**.

N.H.T.P.C. #665	Zavitsanos-Metro	122 lots	2/24/2014
N.H.T.P.C. #709	Trotters Gait Plan	54 Units	2/24/2014
N.H.T.P.C. # 714	James Carroll	3 lots	2/24/2014

FROM THE FLOOR – Mrs. Ruth Baker inquired as to whether the Board was planning on providing a letter supporting her position on redistricting and representation of school board members. Mr. Bauer stated that the letter has already been issued and that she would be provided a copy.

Regular Meeting Adjourned to Executive session at 8:55PM and the public was advised that action may be taken upon reconvening.

Regular meeting reconvened at 9:55PM.

Andrew Kelly **moved** to appoint Michael McGann as Township Manager. Ralph Fluharty **seconded** the motion and it **carried 5-0**.

ADJOURNMENT – meeting was declared at 10:00 PM.

Township Secretary