

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING**

August 12, 2013

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, August 12, 2013 at the New Hanover Township Municipal Building, 2943 N. Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Ralph Fluharty, Andrew Kelly, David Brown and Douglas Muller. Chairman Martin Dyas was absent. Also present were Township Manager Edward Wagner, Solicitor Paul Bauer and Administrative Assistant to the Board of Supervisors Connie Garner. Vice-Chairman Douglas Muller called the meeting to order at 7:08 p.m. and led in a Salute to the Flag.

ANNOUNCEMENTS – Vice-Chairman Muller announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

PRESENTATION

Pennsylvania State Representative Marcy Toepel thanked the Board for letting her meet with Township residents tonight prior to the Supervisor’s meeting. She also presented the Township with two flags to be used at the Township building and Hickory Park. She stated that she has been conducting meetings throughout her District to discuss concerns of constituents. She stated that she appreciates the working relationship she has with our Township and hopes to work with us on House Bill 1523 Open Space Preservation Act.

UPCOMING TOWNSHIP MEETINGS – Connie Garner

August 14	Planning Commission	6:30 pm
August 20	Environmental Advisory Board	7:00 pm
August 21	Sewer Authority Meeting at WWTP	6:30 pm
August 26	2014 Township Budget Meeting	6:00 pm
September 4	Recreation Committee	7:00 pm
September 9	Board of Supervisors at the Historical Schoolhouse	6:30 pm

PRESENTATION OF CURRENT BILLS

Bill List #14–dated 7/22/13

General Fund 01	\$ 87,216.05
Fire Tax Fund 03	\$ 2,755.00
Sewer Operating Fund 08	\$ 38,650.11
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund 19	\$110,084.00
State Liquid Fuels Fund 35	\$ 3,335.97

Escrow Fund 41	\$ 13,230.18
Recreation Fund 96	\$ 6,665.84
Total	<u>\$261,937.15</u>

Andrew Kelly **moved** to approve payment of bills in bill list No.14 in the amount of \$261,937.15. Douglas Muller **seconded** the motion and it **carried 4-0**.

Bill List #15 Dated 8/12/13

General Fund 01	\$ 25,549.57
Fire Tax Fund 03	\$113,519.10
Sewer Operating Fund 08	\$ 28,135.03
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund 19	\$ 4,274.00
State Liquid Fuels Fund 35	\$ 44,038.84
Escrow Fund 41	\$ 6,083.21
Recreation Fund 96	<u>\$ 6,131.87</u>
TOTAL	\$227,731.62

David Brown **moved** to approve payment of bills in bill list No. 15 in the amount of \$227,731.62 and advance the treasurer the monies for utilities and payroll for coming month. Andrew Kelly **seconded** the motion and it **carried 4-0**.

PRE-AGENDA MEETING MINUTES – Andrew Kelly **moved** to approve the Pre-Agenda Meeting Minutes for June 24, 2013. Douglas Muller **seconded** the motion and it **carried 3-1** with David Brown abstaining.

REGULAR MEETING MINUTES – David Brown **moved** to approve the Board of Supervisors Regular Meeting Minutes for July 8, 2013. Ralph Fluharty **seconded** the motion and it **carried 4-0**.

SPECIAL MEETING MINUTES – David Brown **moved** to approve the Special Meeting Minutes for July 15, 2013. Andrew Kelly **seconded** the motion and it **carried 4-0**.

SOLICITOR'S REPORT – Bauer & Associates, LLC

Cable Franchise Renewal – Mr. Bauer informed the Board that there was legal update and he would be addressing the Board in Executive Session regarding this matter. There also would be a possible vote taken after Executive Session.

DEPARTMENT HEAD REPORTS – Reports were given by all Department Heads except for Mike McGann. Mr. McGann is on vacation and will give his report next month. Ed Wagner has copies of all reports.

MANAGER'S REPORT – Mr. Wagner reported the 2014 Budget Calendar giving the Board all the dates of the scheduled meetings. He also reported that eleven of the fifteen Easements for Dotterer Road have been executed. Dotterer Road should be paved by Thanksgiving. Mr. Wagner also met with residents on Buchert Road who were concerned about bottoming out when entering and exiting their driveways since the road has been repaved. He also reported to the Board that he has a proposal for a left turn lane for Swamp Pike at Rt. 663 for their review.

BUSINESS FOR DISCUSSION OR ACTION: NONE

BUSINESS FOR ACTION ON 90 DAY TIME LIMITATION WAIVERS * NEW SUBMISSIONS RECEIVED SINCE PREVIOUS PLANNING COMMISSION MEETING – Andrew Kelly **moved** to approve the Waivers of the 90 day time limit for N.H.T.P.C. No. 709, No. 714, No. 771, and No. 665 as follows:

N.H.T.P.C.#709	Trotter's Gait	54 lots	8/28/2013
N.H.T.P.C.#714	James Carroll	Phase II 3 lots	8/23//2013
N.H.T.P.C.#771	Gibraltar Rock	Commercial	8/22/2013
N.H.T.P.C.#665	Zavitsanos-Metropolitan Dev.	122 Lots	8/28/2013

David Brown **seconded** the motion and it **carried 4-0**.

OLD BUSINESS – none.

NEW BUSINESS

Verizon FIOS – Douglas Muller made a **motion** to authorize the Township Manager to send a letter to Verizon granting the School District permission to operate and manage the Education Access Channel. Ralph Fluharty **seconded** the motion and it **carried 4-0**.

Resignation of Margaret Paludi – Andrew Kelly made a **motion** to accept the resignation of Margaret Paludi as Finance Clerk as of August 9, 2013. David Brown **seconded** the motion and it **carried 4-0**.

Mid-Year Budget Adjustments – Ralph Fluharty **moved** to approve the changes to the mid-year budget adjustments providing the Township receives revenues needed. Andrew Kelly **seconded** the motion and it **carried 4-0**.

Emergency Service Board – After advisement from Solicitor Bauer and a very professional presentation from Josh Stouch, Douglas Muller **moved** to authorize the release of \$10,673.15 to the Sassmansville Fire Company for operating expenses. Andrew Kelly **seconded** the motion and it **carried 4-0**.

FROM THE FLOOR – Celeste Bish inquired about the Gibraltar Rock Development. Solicitor Bauer informed Ms. Bish that there is nothing new to report and he will update her with any new information when he receives it.

ADJOURNED TO EXECUTIVE SESSION at 8:05 p.m. to discuss personnel matters and the Comcast Franchise Renewal.

Regular meeting reconvened at 8:58 p.m.

Cable Franchise Renewal – Andrew Kelly **moved** to have Bauer & Associates take over the Cable Franchise Renewal Agreement from the special counsel hired to negotiate the contract. David Brown **seconded** the motion and it **carried 4-0**.

Hiring of Recreation Director – Ralph Fluharty **moved** to hire Connie Garner as Recreation Director for New Hanover Township as a full time salaried employee, at a rate of \$24.038 per hour, who answers to the Board of Supervisors starting August 19, 2013. Andrew Kelly **seconded** the motion and it **carried 4-0**.

Traffic Signal at Swamp Pike & Rt. 663 – Douglas Muller **moved** to authorize Township Manager Edward Wagner to execute the proposal with McMahon & Associates to update the traffic signal at Swamp Pike & Rt. 663. Andrew Kelly **seconded** the motion and it **carried 4-0**.

MOTION TO ADJOURN at 9:18 p.m.

Edward Wagner, Township Manager/Secretary