

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING**

March 11, 2013

The regular monthly meeting of the New Hanover Township Board of Supervisors was held on Monday, March 11, 2013 at the New Hanover Township Municipal Building, 2943 N. Charlotte Street, Gilbertsville, PA 19525. Present were Supervisors Martin Dyas, Ralph Fluharty, Andrew Kelly and David Brown. Also present were Township Manager Edward Wagner, Solicitor Paul Bauer and Administrative Assistant to the Board of Supervisors Connie Garner. Douglas Muller was absent. Chairman Martin Dyas called the meeting to order at 6:52 p.m. and led in a Salute to the Flag. He announced that an executive session had been held prior to convening the regular meeting for the discussion of litigation matters and that no actions were taken.

ANNOUNCEMENTS - Chairman Dyas announced that the following items are available on the counter in the rear of the meeting room: attendance sign-in forms for the official record of who is in attendance, agendas for the public, a notebook containing meeting procedures, a notebook containing approved minutes from prior meetings, and a notebook containing prior meeting bill lists. He added that the Board of Supervisors will give an opportunity for public comment prior to any official action, that non-agenda items from the floor will be addressed after all business items are completed, and that one person speaks at a time with a five minute time limit at the discretion of the Chairperson. No one stated that they were taping the meeting.

ANNOUNCEMENT – Martin Dyas

Township offices will be closed on Friday, March 29th for the Easter Holiday.

UPCOMING TOWNSHIP MEETINGS – Martin Dyas

March 19	Environmental Advisory Board Meeting	7:00pm
March 20	Sewer Authority at WWTP	6:30pm
April 3	Recreation Committee	7:00pm
April 8	Next Regular Meeting of the BOS	6:30pm

PRESENTATION OF CURRENT BILLS

Bill List #4 –dated 1/21/13

General Fund 01	\$ 22,213.01
Fire Tax Fund 03	\$ 0.00
Sewer Operating Fund 08	\$ 31,151.50
Sewer Capital Fund 10	\$ 199.06
Trans. Impact Fund 13	\$ 0.00
Capital Fund Fund 19	\$ 0.00
State Liquid Fuels Fund 35	\$ 13,131.34
Escrow Fund 41	\$ 25,316.46
Recreation Fund 96	<u>\$ 1,524.57</u>
Total	\$ 93,535.94

Ralph Fluharty **moved** to approve payment of bills in bill list No. 4 in the amount of \$93,535.94. Andrew Kelly **seconded** the motion and it **carried 4-0**.

Bill List #5	Dated 03/11/13	
	General Fund 01	\$ 39,583.67
	Fire Tax Fund 03	\$ 2,755.00
	Sewer Operating Fund 08	\$ 9,646.99
	Sewer Capital Fund 10	\$ 0.00
	Trans. Impact Fund 13	\$ 0.00
	Capital Fund 19	\$ 27,101.45
	State Liquid Fuels Fund 35	\$ 12,856.50
	Escrow Fund 41	\$ 2,160.00
	Recreation Fund 96	<u>\$ 35,280.20</u>
	TOTAL	\$129,383.81

Andrew Kelly **moved** to approve payment of bills in bill list No. 5 in the amount of \$129,383.81 and advance the treasurer the monies for utilities and payroll for coming month. David Brown **seconded** the motion and it **carried 4-0**.

Minutes – Andrew Kelly **moved** to approve the Pre-Agenda meeting minutes for the February 25, 2013, and Regular meeting minutes for the February 11, 2013. Dave Brown **seconded** the motion and it **carried 4-0**.

SOLICITOR’S REPORT –Bauer & Associates, LLC

Magico LP vs. New Hanover Township – Mr. Bauer reported that no actions have been filed as of yet by the Developer.

RECREATION REPORT – Connie Garner

Summer Recreation Camp – will be held July 1st thru July 26th. The cost will be \$53.00 per person. Registration will begin in April.

Yard Sale – The Yard Sale will be held on May 18th with a rain date of May 19th. Food prices are being check and advertising is underway.

Hickory Park – Staff is being hired for the summer. The recreation committee is looking to purchase a cash register and possibly a security camera.

Movie Nights – Movie nights have been scheduled for the Saturday, June 15th, July 13th and August 17th.

Gambone Complex – Mr. Parkes will be acquiring the dimensions for the sign entrance. Shawn O’Connor from the Boyertown Optimist Club spoke with the recreation committee about future capital improvements to the complex.

MANAGER'S REPORT – Edward Wagner

Hickory Park Bathroom – On March 5th the County officials conducted a walk-thru of the bathroom facility. There are some minor touch-up items that will need to be completed when the weather breaks. The County extended the deadline for the project until March 31, 2013.

Emergency Service Radio Proposal – attended a presentation by the County regarding proposed radio upgrades. The County entered into a contract with Motorola which includes upgrades. There are three types of radios to choose from ranging from a cost of \$2,865 - \$3,865 depending on which type of radios are purchased. The Board was given two power point presentations to review.

HOFF VC – The DEP selected alternative 4, installation of public waterline to affected and threatened properties. A cost reimbursement grant will fund the project. The cost of the grant will not exceed \$2,000,000.00.

Dotterer Road Improvements – the project consists of paving the entire portion of Dotterer Road from Swamp Pike to North Charlotte Street. The price to complete the project will be approximately \$2,000,000.00. The project is separated into two phases: Phase I – Swamp Pike to the culvert and Phase II – the culvert to N. Charlotte Street. Residents in Phase I have been met with to obtain Temporary Construction Easements and Storm Water Sewer Easements.

Last Week of Budget Hearings – The final week of budget hearings took place and the General Assembly returned to Harrisburg.

Monthly Department Head Meeting – February's Department Head meeting took place on March 7, 2013.

BUSINESS FOR DISCUSSION OR ACTION

Resolution 12-13 – NHTPC #774 Renninger II, 115 lots Middle Creek Road – Michael Gambone and John Kennedy were present seeking consideration for Preliminary Plan Approval. Mr. Gambone stated that the Plan complies with all consultant letters he received from the Township staff and planners. He has worked with the Fire Company on the placement of fire hydrants in the development. Martin Dyas asked whether streets were wide enough for fire trucks to be able to service the development. Phil Agliano and Bill Moyer both stated that the width of the roads should not be a problem, as well as, the width of the truck-turning template. Ralph Fluharty questioned who was responsible for the internal roads in the development and snow removal. Mr. Kennedy stated that the homeowners association would be responsible for both. Mr. Dyas also inquired about open space and playground equipment in the development. Mr. Gambone stated that he would rather pay a fee in lieu of these items, since Layfield Park and the Gambone Complex are nearby. Ralph Fluharty **moved** to approve Preliminary Plan Approval. Andrew Kelly **seconded** the motion and it **carried 4-0**.

BUSINESS FOR ACTION ON 90 DAY TIME LIMITATION WAIVER – Martin Dyas **moved** to grant a 90-day time limitation waivers for the Zavitsanos NHTPC #665, extension begins March 4, 2013; the Trotter's Gait NHTPC #709, extension begins March 4, 2013; Bart Golf Course, extension begins March 29, 2013; Breinig, extension begins April 3, 2013 and Murianka, extension begins April 10, 2013. David Brown **seconded** the motion and it **carried 4-0**.

NEW BUSINESS

Resignation of Robert Huggins – Andrew Kelly **moved** to accept the resignation of Robert Huggins. David Brown **seconded** the motion and it **carried 4-0**.

Resolution 13-13 – David Brown **moved** to amend the voting delegates to Act 32 Tax Collection Committee. Andrew Kelly **seconded** the motion and it **carried 4-0**.

FROM THE FLOOR – there were no comments from the floor.

ADJOURNED TO EXECUTIVE SESSION to discuss personnel matters.

Regular meeting reconvened at 8:15 p.m.

Andrew Kelly **moved** to authorize the Township Manager to advertise for a part-time administrative assistant between 24 – 30 hours per week. The motion was **seconded** by David Brown and it **carried 4-0**.

Meeting was declared adjourned at 8:17 p.m.

Edward Wagner, Township Manager/Secretary