# NEW HANOVER TOWNSHIP BOARD OF SUPERVISORS WORK SESSION AGENDA January 11, 2016 6:30 PM

**REVIEW AGENDA** 

**REVIEW BILL LIST** 

**EXECUTIVE SESSION - Litigation** 

# NEW HANOVER TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING January 11, 2016

#### **AGENDA**

**CALL TO ORDER** – Chairman Douglas Muller

## **SALUTE THE FLAG**

# **ANNOUNCEMENTS -** Chairman Douglas Muller

- 1) Meeting announcements
  - a) On the information table in the back of the room are the following:
    - i. Attendance sign-in forms for the official record of who is in attendance
    - ii. Agendas for the public
    - iii. A notebook containing the meeting procedures
    - iv. A notebook containing approved minutes from prior meetings
    - v. A notebook containing prior meeting bill lists
  - b) The Board of Supervisors will give an opportunity for public comment prior to any official action.
  - c) Non-agenda items from the floor will be addressed after all business items are completed.
  - d) One person speaks at a time.
    - i. Five minute time limit at the discretion of the Chairperson
    - ii. Taping?

#### **ANNOUCEMENTS -**

# UPCOMING TOWNSHIP MEETING SCHEDULED:

Jan	13	Planning Commission	6:30pm
Jan	20	Sewer Authority at WWTP	6:30pm
Jan	25	Board of Supervisors	6:30pm

## PRESENTATION OF CURRENT BILLS

## Bill List #1 -dated 01-07-16

General Fund 01	\$	40,093.62
Fire Tax Fund 03	\$	2,755.00
Sewer Operating Fund 08	\$	16,119.66
Sewer Capital Fund 10	\$	0.00
Trans. Impact Fund 13	\$	0.00
Capital Fund Fund 19	\$	0.00
State Liquid Fuels Fund 35	\$	3,072.31
Escrow Fund 41	\$	0.00
Recreation Fund 96	<u>\$</u>	542.04

Total \$ 62,582.63

Motion to approve payment of bill list #01 in the amount of \$ 62,582.63 & advance the treasurer the monies for utilities and payroll for the coming month.

**MINUTES -** Action to approve the following meeting minutes:

December 28, 2015– Work Session December 28, 2015– Regular Meeting Minutes January 4, 2016 – Reorganization Meeting

#### **DEPARTMENT REPORTS:**

Finance Department -

**Code Enforcement –** Jim Wozniak

Police Department - Chief Kevin McKeon

Public Works Department – Dennis Flynn

**Recreation Department – Connie Garner** 

Manager's Report - Kevin Tobias

**SOLICITOR'S REPORT** – Robert Brant and Associates L.L.C **ENGINEER'S REPORT** – Gilmore and Associates

#### **BUSINESS FOR DISCUSSION OR ACTION:**

**Resolution No. 05-16** setting the wages and salary rates for all non-uniformed personnel effective January 1, 2016

**Resolution No. 09-16** – ordaining and accepting Samantha Way and certain portions of St. Victoria Drive as part of the streets and roads of the township of New Hanover

Need to rescind motion appointing Andrew Kelly as Asst. Treasurer and appoint Cindy O'Donnell as Assistant Treasurer

Need motion to appoint Andrew Kelly as Assistant Secretary

Need motion to appoint Barbara Akins C.P.A. to perform 2015 township audit.

Need motion to direct Township Manager to prepare Request for Proposals for Legal Services

**Escrow Release –** N.H.T.P.C. # **748 Country Meadows** – Release Request #3 recommended by Gilmore & Associates review letter dated January 6, 2016 (\$162,615.89) Following this release, there will be \$551,629.44 remaining in construction escrow

Need discussion regarding collection of Christmas trees in the township

# **BUSINESS FOR ACTION ON 90 DAY TIME LIMITATION WAIVERS -**

N.H.T.P.C. #709	Trotter's Gait	54 lots	01-23-2016
N.H.T.P.C. #714	James Carroll Ph II	3 lots	01-27-2016
N.H.T.P.C. #730	Bart Golf	135 lots	02-15-2016
N.H.T.P.C. #766	Woodfield	296 lots	02-01-2016
N.H.T.P.C. #771	Gibraltar Rock	Land Develop.	02/06/2016
N.H.T.P.C. #786	DePallo	2 lots	1-23-2016

#### CORRESPONDENCE

Thank you letter from Janice Hull Gilbertsville Area Community Ambulance Chief of Operations Report Aqua Water Service

## **COMMENTS FROM THE FLOOR**

FDEV Subdivision N.H.T.P.C. #788 – Mark Koch

## **ADJOURN**