

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
AGENDA
December 8, 2014
6:30 PM**

REVIEW AGENDA

REVIEW BILL LIST

Auditor Proposals Review and Discussion

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
December 8, 2014**

AGENDA

CALL TO ORDER – Chairman Douglas Muller
SALUTE THE FLAG

PUBLIC HEARING – Ordinance #14-02

**AN ORDINANCE OF THE NEW HANOVER TOWNSHIP BOARD OF SUPERVISORS
AMENDING CHAPTER 5, CODE ENFORCEMENT, PART 2, UNIFORM CONSTRUCTION
CODE, OF THE NEW HANOVER TOWNSHIP CODE OF ORDINANCES, ORDINANCE NO.
04-5, AS AMENDED, REVISING THE CURRENT MUNICIPAL BUILDING CODE WITH
CERTAIN DELETIONS, MODIFICATIONS, AND AMENDMENTS THERETO.**

ANNOUNCEMENTS - Chairman Douglas Muller

- 1) Meeting announcements
 - a) On the information table in the back of the room are the following:
 - i. Attendance sign-in forms for the official record of who is in attendance
 - ii. Agendas for the public
 - iii. A notebook containing the meeting procedures
 - iv. A notebook containing approved minutes from prior meetings
 - v. A notebook containing prior meeting bill lists
 - b) The Board of Supervisors will give an opportunity for public comment prior to any official action.
 - c) Non-agenda items from the floor will be addressed after all business items are completed.
 - d) One person speaks at a time.
 - i. Five minute time limit at the discretion of the Chairperson
 - ii. Taping?
 - iii.

ANNOUNCEMENTS –

- A. Zoning Hearing Jan. 8, 2015–Paludi, Enzo – 333 Layfield Rd., Perkiomenville change from one non-conforming use to another non-conforming use
- B. Christmas Tree Pick-Up Schedule – January 5, 7, 9, 12, 14, 16, 20, 23, 26, 30 and drop off at the Township Building until January 31.

UPCOMING TOWNSHIP MEETING

SCHEDULED:

Dec. 10	Planning Commission	6:30pm
Dec. 17	Sewer Authority at WWTP	6:30pm
Dec. 22	Board of Supervisors – Quarterly Meeting	6:30pm
Jan. 05	Board of Supervisors – Organization	6:30pm
Jan. 06	Board of Auditors – Organization Meeting	
Jan. 07	Recreation Committee – Recreation Center	6:30pm

PRESENTATION OF CURRENT BILLS

Bill List #23 – dated 11/21/14

General Fund 01	\$ 341,857.77
Fire Tax Fund 03	\$ 46.59
Sewer Operating Fund 08	\$ 27,923.14
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 1,227.10
Capital Fund Fund 19	\$ 24.05
State Liquid Fuels Fund 35	\$ 10,985.19
Escrow Fund 41	\$ 14,507.77
Recreation Fund 96	\$ <u>10,527.47</u>
Total	\$ 407,099.08

Motion to ratify payment of bill list #23 in the amount of \$407,099.08

Bill List #24 –dated 12/5/2014

General Fund 01	\$ 44,296.32
Fire Tax Fund 03	\$ 2,755.00
Sewer Operating Fund 08	\$ 11,193.67
Sewer Capital Fund 10	\$ 82,600.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund Fund 19	\$ 150,000.00
State Liquid Fuels Fund 35	\$ 2,181.59
Escrow Fund 41	\$ 0.00
Recreation Fund 96	\$ <u>4,833.03</u>
Total	\$ 297,859.61

Motion to approve payment of bill list #24 in the amount of \$297,859.61 & advance the treasurer the monies for utilities and payroll for the coming month.

MINUTES - Action to approve the following meeting minutes:

November 10, 2014 – Work Session

November 10, 2014 – Regular Meeting Minutes

DEPARTMENT REPORTS:

Finance Department – Cindy O'donnell

Code Enforcement – Jim Wozniak

Police Department – Chief Kevin McKeon

Recreation Department – Connie Garner

Public Works Department – Dennis Flynn

Sewer Department – Michael McGann

SOLICITOR'S REPORT –Bauer & Associates, LLC

Resolution #25-14: Resolution 25-14 authorizing the destruction of original copies of public record specifically provided for by the Municipal Records Act

Resolution #26-14: Resolution 26-14 adopting the 2015 township budget in accordance with the Second Class Township Code. No written or oral public comments were received during the 20 day comment period.

Resolution #27-14: Resolution 27-14 voting in favor of having David Szablowski as Primary Delegate and Christopher Bashore as Alternate Delegate to represent all municipalities that lie in the same school district as New Hanover Township on the Berks County Tax Collection Committee.

BUSINESS FOR DISCUSSION OR ACTION:

90 DAY TIME LIMITATION WAIVERS – Approval for granting of 90-day waivers as follows:

N.H.T.P.C. #563	McGee	40 Lots	12-22-2014
N.H.T.P.C. #754	Breinig	2 lots	12-11-2014
N.H.T.P.C. # 767	Murianka	2 lots	12-16-2014
N.H.T.P.C. #778	2481 Romig Rd	52 lots	12-16-2014
N.H.T.P.C. #782	Westwood MacGuire	65 units	12-26-2014

Escrow Release – N.H.T.P.C. #507B Windlestrae Phase VI, Gambone Management Company Release Request #6 in the amount of \$217,312.82 recommended by Gilmore & Associates review letter dated December 3, 2014.

Escrow Release – N.H.T.P.C. #734 Rosenberry Ridge, Del Grippo Enterprises – Release Request #5 in the amount of \$38,211.00 recommended by Gilmore & Associates review letter dated December 3, 2014.

NEW BUSINESS

Part-Time Police Officers – Recommendation to hire Travis Parks and Colin Lawlor as part time officers of the New Hanover Township Police Department

Duda Actuarial Consulting Inc. – 2015 Retainer fee for the New Hanover Township Police Pension Plan and Non-Uniform Pension Plan.

Kenneth Hansell Resignation from Planning Commission – Resignation letter dated December 1, 2014.

Michael McGann Resignation – Resignation letter dated December 6, 2014

COMMENTS FROM THE FLOOR

EXECUTIVE SESSION – Personnel

ADJOURN