

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATION MEETING
Tuesday, January 3, 2012
6:30 PM
Agenda**

CALL TO ORDER Any member of the Board

SALUTE TO THE FLAG

SWEARING IN CERMONY by District Justice Saylor

Andrew Kelly Supervisor for a six year term (2018)

TEMPORARY CHAIR Action appointing any Board member as temporary Chair to serve until new Chair is elected.

NOMINATION AND ELECTION OF OFFICERS (Chair asks for nominations, closes nominations, and then calls for a vote for each nomination)

Chairman
Vice-Chairman
Treasurer
Secretary (usually Township Manager)
Assistant Secretary

APPOINTMENTS

CONSULTANTS

Township Solicitor- Currently serviced by Garner and Bauer at an hourly rate of \$125/hr., and \$150/hr. for litigation cases.

Township Engineer – Currently serviced by Gilmore & Associates. Proposal to serve as the Township Engineer at an hourly rate of \$85/hr. for Senior Engineer, \$55/hr. for Construction Observer I and \$52.50/hr. for Administrative Assistant.

Township Planner – KMS Design Group, serviced by Adam Supplee at \$65/hr.

Traffic Engineer – Currently serviced by McMahon Associates on an as-needed basis according to the 2012 Rate Schedule (\$135/hr. for Ken O'Brien and \$100/hr. for Sandy Koza).

Pension Consultant – Duda Actuarial Consulting – Flat Rate is \$2,850 for the Police Plan and \$2,850 for the Non-Uniform Plan.

OTHER ANNUAL APPOINTMENTS

Public Works Director – Jay Smith

Code Enforcement Officer/Zoning Officer/Building Code Official - James Wozniak

Vacancy Board Member – Dennis Pogany

Emergency Management Coordinator – Robert Thomas

Nat'l Flood Insurance Representative - James Wozniak

Deputy Tax Collector – Paul Bauer

Census Enumerator - Currently Christine Bauman at a rate of \$.54 per completed form.

Voting Delegate for PSATS – Andrew Kelly

VACANCIES/RE-APPOINTMENTS:

Board of Auditors

1. Lucinda Taylor Agliano – motion to appoint to a two year term 1/2014

Zoning Hearing Board - Two Terms Expiring **Resolution 01-12**

1. Larry Gooding - reappoint to a 5-year term expiring 2017
2. Mark Wylie – reappoint to a 5 year term expiring 2017

Planning Commission – One Terms Expiring

1. Susan Smith reappoint to a 4-year term expiring 2016

Sewer Authority – One Term Expiring

1. Doug Muller - reappoint to a 5-year term expiring 2017

Shade Tree/Environmental Advisory Board – Three Terms Expiring

1. Richard Mulstay – reappoint to a 3 year term expiring 2015
2. Peter Lukens – reappoint to a 3 year term expiring 2015
3. Chris Townsend – reappoint to a 3 year term expiring 2015

Recreation Committee – One Term Expiring:

1. Scott Fluharty –reappoint to a 5-year term expiring 2017

Regional Planning Committee – Two Representatives and a Proxy- for terms to be determined by the Board of Supervisors:

1. Elected Official – currently Ralph Fluharty
2. At large Official – currently Kurt Zebrowski
3. Proxy Vote – Alternate for above members – Douglas Muller

Pension Committees (2 elected officials, the Township Manager, and 2 employees)-
Committee recommends appointing employee representatives to two-year terms and rotating what Departments are represented on the Committee

Non-uniformed Pension Committee Current Membership: Recommend approving committee appointments as follows:

1. Supervisors Representative – Ralph Fluharty
2. Supervisors Representative – Andrew Kelly
3. Edward Wagner - re-appoint
4. Michael McGann- re-appoint to a two-year term expiring 2014

Police Pension Committee Current Membership: Recommend approving Committee appointments as follows:

1. Supervisor Representative (should be same as above due to meeting requirements)
2. Supervisor Representative (should be same as above due to meeting requirements)
3. Edward C. Wagner – re-appoint
4. Michael Coyle– recommend the appointment to a two-year term expiring 2014

2012 MEETING DATES AND TIMES – Confirm/reschedule as needed.

Current: The Board currently meets the second Monday of each month (except noted) with the Work Session meetings beginning at 6:30 PM and Regular Meetings beginning at 7:00 PM or immediately following the work meeting: January 3, February 13, March 12, April 9, May 14, June 11, July 9 (Historic Schoolhouse), August 13, September 10, October 8, November 12, & December 10

2013 Budget Meetings will be held on August 20, September 17, October 15, and November 5 starting at 6:00pm

TOWNSHIP HOLIDAYS OBSERVED IN 2012

1. New Years Day – Observed Tuesday, January 2
2. Martin Luther King Day – Monday, January 16
3. President’s Day – Monday, February 20
4. Good Friday - Friday, April 6
5. Primary Election Day, Tuesday, April 24
6. Memorial Day - Monday, May 28
7. Independence Day - Wednesday, July 4
8. Labor Day, Monday, September 3
9. Election Day – Tuesday, November 6
10. Thanksgiving, Thursday and Friday, November 22 and 23
11. Christmas Eve day - 1/2 day Monday, December 24
12. Christmas Day - Tuesday, December 25

Resolution No. 02-12 - establishing the rate of compensation for collection of the per-capita tax for the tax collector at 3% and hiring the tax collector, Molly Bauer, to collect all Per Capita Taxes in 2012.

Resolution No. 03-12 - setting forth the Street Light Front Foot Assessment Rate of \$0.00 per lineal foot.

Resolution No. 04-12 - setting forth the Real Estate Property Tax Rate of 1.68 mills for the Fiscal Year 2012.

Resolution No. 05-12 - to appoint signatories. You must have Treasurer as Signatory. Currently have two signatures required per item. Currently, four Supervisors and Edward Wagner are authorized signatories. (Currently Martin, Ralph, Andrew, Doug & Ed)

Resolution No. 06-12 – Police Employee Contributions to the Police Pension Plan for 2012 will be set at 2% of total gross salary.

Resolution No. 07-12- setting the wages and salary rates for all non-uniformed personnel effective January 1, 2012

CHAIRMAN'S ANNOUNCEMENT OF COMMITTEE LIAISON APPOINTMENTS FOR 2012

Police Department	Douglas Muller (alternate Ralph Fluharty)
Public Works	Andrew Kelly (alternate David Brown)
Administration	Martin Dyas (alternate Ralph Fluharty)
Planning Commission	Martin Dyas (alternate Andrew Kelly)
Recreation Commission	Ralph Fluharty (alternate Douglas Muller)
Sewer Authority	Douglas Muller (alternate Martin Dyas)
Fire Committee	David Brown (alternate Douglas Muller)
Environmental Advisory Board	Ralph Fluharty (alternate Douglas Muller)
Open Space Task Force	Andrew Kelly (alternate Ralph Fluharty)
Council of Government (COG)	Martin Dyas (alternate Andrew Kelly)
Technology Committee	David Brown (alternate Douglas Muller)

TREASURER/MANAGER'S BOND-

Township Manager is currently bonded for \$1,000,000 at a cost of \$2,450

Treasurer is currently bonded for \$1,000,000 at a cost of \$1,340

ADJOURN THE ORGANIZATIONAL MEETING

REGULAR MEETING AGENDA

CALL TO ORDER – Chairman

ANNOUNCEMENTS- Chairman

- 1) Meeting announcements
 - a) On the information table in the back of the room are the following:
 - i. Attendance since-in forms for the official record of who is in attendance
 - ii. Agendas for the public
 - iii. A notebook containing the meeting procedures
 - iv. A notebook containing approved minutes from prior meetings
 - v. A notebook containing prior meeting bill lists
 - b) The Board of Supervisors will give an opportunity for public comment prior to any official action.
 - c) Non-agenda items from the floor will be addressed after all business items are completed.
 - d) One person speaks at a time.
 - i. Five minute time limit at the discretion of the Chairperson
 - ii. Taping?

ANNOUNCEMENT

Township Offices will be closed on Monday, January 16th for the Martin Luther King Holiday.

UPCOMING TOWNSHIP MEETING

SCHEDULED:

January 4	Auditors Meeting	9:15am
January 4	Recreation Committee	7:00pm
January 11	Planning Commission Meeting	6:30pm
January 17	Environmental Advisory Board Mtg.	7:00pm
January 18	Sewer Authority at WWTP	6:30pm
February 1	Recreation Committee	7:00pm
February 8	Planning Commission Meeting	6:30pm
February 13	Next Regular Meeting of the BOS	6:30pm

PRESENTATION OF CURRENT BILLS

Bill List #24 –dated 12/30/11

General Fund 01	\$ 36,869.97
Fire Tax Fund 03	\$ 0.00
Sewer Operating Fund 08	\$ 23,531.02
Sewer Capital Fund 10	\$ 13,428.25
Trans. Impact Fund 13	\$ 0.00
Capital Fund Fund 19	\$ 2,308.57
State Liquid Fuels Fund 35	\$ 17,309.06
Escrow Fund 41	\$ 7,527.32
Recreation Fund 96	<u>\$ 5,003.55</u>
Total	\$105,977.74

Bill List #1 Dated 01/03/12

General Fund 01	\$ 23,809.36
Fire Tax Fund 03	\$ 0.00
Sewer Operating Fund 08	\$ 6,616.29
Sewer Capital Fund 10	\$ 0.00
Trans. Impact Fund 13	\$ 0.00
Capital Fund 19	\$ 0.00
State Liquid Fuels Fund 35	\$ 0.00
Escrow Fund 41	\$ 0.00
Recreation Fund 96	<u>\$ 907.24</u>

TOTAL \$ 31,332.89

Motion to approve the bills & advance the treasurer the monies for utilities and payroll for coming month.

Minutes - Action to approve the following meeting minutes:

1. December 12, 2011 Work Session and Regular meeting minutes

SOLICITOR'S REPORT – Garner and Bauer

BUSINESS FOR DISCUSSION OR ACTION: NONE

BUSINESS FOR ACTION ON 90 DAY TIME LIMITATION WAIVERS * NEW SUBMISSIONS RECEIVED SINCE PREVIOUS PLANNING COMMISSION MEETING –

N.H.T.P.C #563	McGee	40 lots	1/6/12
N.H.T.P.C. #665	Zavitsansos	122 lots	1/5/12
N.H.T.P.C. #730	Bart Golf Course	135 lots	1/6/12
N.H.T.P.C. #754	Breinig	2 lots	1/16/12
N.H.T.P.C. # 767	Murianka	2 lots	1/24/12

NEW BUSINESS

Master Traffic Ordinance – motion to adopt Ordinance 12-01

Internal Revenue Service - standard business mileage rate is 55.5 cents per mile effective January 1, 2012.

OLD BUSINESS

Fire Study – presentation by New Hanover and Sassamansville Fire Companies on the completion of task items

2012 Fire Police Reappointment -

Sassamansville Fire Company: Lon Brinkman, David Raub Sr., David Raub Jr. and Glen Hull

New Hanover Fire Company: Charles Hughes, Dale Shaner, Alan Wommer, Marge Wommer, Concetta Buchle, Ronald Buchle and Malcolm Scott

Kingston Hill Phase 5, 6, & 7 – motion to deny any additional extension for preliminary plan approval expires 2/07/12

FROM THE FLOOR – Public comment on non-agenda items

EXECUTIVE SESSION – Personnel/Litigation

ADJOURNMENT